



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
e-mail 'kathy.parishcouncils@ntlworld.com'

TO ALL COUNCILLORS:

YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY 2ND JUNE 2015 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 27.05.15

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 15/33 Acceptance of Apologies
- 15/34 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 15/35 To approve minutes of previous meeting from May 2015
- 15/36 To receive notice of Casual Vacancy and action by Clerk to NELC
To consider of cooption of candidate to fill one existing casual vacancy
- 15/37 Police Report (for information only)
- 15/38 Committee Meetings
To approve minutes of Committee meetings held as follows:
Planning Committee – 18th May 2015
and to endorse recommendations/actions from the Minutes

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

- 15/39 Highways/Footpaths/Traffic Issues
- a. To receive correspondence from resident re letter received re overgrown boundary and agree action
 - b. To receive update from Clerk on highways matters
- 15/40 Correspondence
- a. Any correspondence received to date of meeting for consideration
- 15/41 Future Dates
Next Parish Council Meeting – Tuesday 7th July 2015
Training Dates for 6 x members
Mayor Making – Thursday 11th June 2015
- 15/42 Reports (for information only)
To receive any reports
- 15/43 Wendover Hall and Paddock
- a) To receive proposed plans for extension to Wendover Hall and agree action and to consider and agree appointment of technical work required for planning permission
 - b) To receive update on playground works required/ongoing
 - c) To receive notification of cancellation of hiring
- 15/44 Allotments/Cemetery Site
- a) To receive update on allotment allocation
 - b) To receive tenders for cemetery maintenance contract, consider and agree any action
 - c) To agree date for site visit for Committee
- 15/45 Parish Council Matters
- a) Parish Council Newsletter – to receive any update and consider next edition
 - b) To consider any update on Emergency Plan and the Working Group and agree any actions
 - c) To consider Quality Council scheme and agree any action
 - d) To receive update from Longhurst Housing re land transfer and commuted sum and agree any actions
 - e) To receive information on website and website administrator and agree necessary actions
 - f) To receive governance/procedural documentation c/f from May meeting and agree adoption – Risk Management Strategy and Bad Debt Recovery Policy
- 15/46 Finance
- a) Cheques for authorization as per attached list

kjp/27.05.15