



# Humberston Parish Council

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Clerk to the Council – Kathy Peers Telephone (01472) 280290  
e-mail 'kathy.parishcouncils@ntlworld.com'

**TO ALL COUNCILLORS:**

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON  
TUESDAY 7<sup>th</sup> OCTOBER 2014 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 01.10.14

## A G E N D A

***The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.***

- 14/80 Acceptance of Apologies
- 14/81 Declarations of Interest – Code of Conduct 2012
- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
- 14/82 To approve minutes of previous meeting
- 14/83 Police Report (for information only)
- 14/84 Committee Meetings  
To approve minutes of Committee meetings held as follows:  
Cemetery and Allotments Committee 15<sup>th</sup> September 2014  
Full Council meeting 15<sup>th</sup> September 2014  
And to endorse recommendations/actions from the Minutes
- 14/85 CoOption to fill casual vacancy  
To consider candidate to fill cooption for casual vacancy

Over...

***Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT***

14/86 Highways/Footpaths/Traffic Issues

- a. To receive any update on verge/footway parking restrictions scheme
- b. To consider issue of provision of litter picker and agree action
- c. To receive update on Parish Council notice board and agree necessary action
- d. To receive update on improvement works to Cemetery Road/Humberston Avenue junction from NELC and agree any necessary action
- e. To receive update from Clerk on highways matters

14/87 Correspondence

- a. To receive correspondence regarding the Humberston Fitties Community Room and agree any necessary actions and to receive update on compilation of repair list for consideration by PC
- b. To receive correspondence from resident regarding NELC's proposed disposal of land at South View and agree any action
- c. Any correspondence received to date of meeting for consideration

14/88 Future Dates

Next Parish Council Meeting – Tuesday 4<sup>th</sup> November 2014  
ERNLLCA Annual Conference – Friday 14<sup>th</sup> November 2014  
NELC Speed Awareness Event – 28<sup>th</sup> October 2014  
ERNLLCA District Meeting – Thursday 18<sup>th</sup> October 2014  
Remembrance Day – Sunday 9<sup>th</sup> November 2014

14/89 Reports (for information only)

ERNLLCA AGM – 18.09.14 – *Cllr. Thomas*

To receive report on Cemetery and Allotments Inspection visit by Committee

And agree actions as proposed from inspection

Any other reports

14/90 Parish Council Matters

- a. Parish Council Newsletter – to receive any update and consider next edition
- b. To consider allotment agreements for allotment tenancy year 2014/2015 and agree any changes/amendments/necessary actions
- c. To receive final amended version of new adopted Finance Regs for Humb PC
- d. To receive update on Library project and agree any action
- e. To consider Christmas Tree Lighting/Carol Singing event and agree any actions – *Cllr. Hyde*
- f. To consider issue of Church Notice Board and agree any actions - *Cllr. Hyde*
- g. To consider and finalise a list of approved contractors for Humberston PC
- h. To receive proposed protocol from ERNLLCA regarding recording of meetings and formally agree policy/protocol for adoption by Humberston Parish Council

Over/.....

*Humberston October 2014 agenda continued....*

14/91      Finance

- a. Cheques for authorization as per attached list
- b. To receive Annual Return completed by External Auditors and note no actions/recommendations and formally resolve the conclusion of the audit for fy 13/14
- c. To consider financial payment/contribution for worker on supporting work for Wind Turbine application appeal process and agree any action
- d. To receive quarterly accounts and reconciliation for second quarter/half year and agree any actions

14/92      Exclusion of Press and Public

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>i</sup>

14/93      For members to receive ongoing governance training/information review from Clerk as Offered –

Section 3 – Payroll, paye procedures – to receive information from Clerk on Payroll/paye procedures carried out by Humberston PC

14/94      To consider revised report/information regarding Parish Office relocation to Library facility, receive update from Clerk and agree any necessary action

kjp/01.10.14

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<sup>i</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)