

MINUTES OF A MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 1ST APRIL 2014 AT 7.00 PM AT WENDOVER HALL, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. Hyde, Stevenson, Ravenscroft, Coulam, Bailey, Baron, Ward, Thomas, Burton and Dolby

Apologies: Cllr. Rea

In attendance: PSCO Steve Sutton
Cllr. Steve Harness, NELC

There were four members of the public present.

14/01 Apologies for Absence

Cllr. Rea (illness) – accepted and two Ward Cllrs had also sent apologies.

Resolved: That apologies be accepted.

14/02 Declarations of Interest

DPI's already declared on allotment matters from Cllrs. Hall, Ward, Burton, Baron, Ravenscroft and Hyde.

14/03 Minutes of Previous Meeting

Minutes as circulated approved and signed by the Chairman.

Resolved: That minutes be accepted as true record of the meeting

14/04 Police Report

PSCO Sutton in attendance and written report also submitted. 23 relevant crimes reported. 2 burglaries – criminal damage, thefts from shops and asb's. Many incidents occurring through insecure properties.

14/05 Committee Meetings

To approve minutes of Committee meetings held as follows:

Planning Committee 4th and 17th March 2014

Correction that application for 71a Humberston Avenue, Cllrs. were in objection.

Resolved: That minutes with correction be approved as true record of meeting and All actions endorsed

14/06 Highways/Footpaths

a) To consider scheme re parking restrictions on verge and footway parking

Further to previous visit by NELC, Cllrs. agreed on blanket order for verge and footway restrictions within Humberston village. Guide for Newsletter to be published also as separate pullout. NELC to be advised.

Resolved: That the Parish Council wishes NELC to put in place verge and footway Parking restrictions as per schedule submitted to Parish Council

b) To receive Guide to Public Rights of Way

Guide noted and Chairman advised that the PC did previously have member in place as unofficial 'footpaths' member. Cllr. Baron volunteered to walk footpaths and put reports in.

Resolved: That Cllr. Baron acts as Member for PROW's on behalf of Parish Council

c) To receive update from Clerk

Chairman had reported safety issue with tree to NELC and pleased to note very prompt action by NELC. Email from resident received to be passed to NELC and mention Council tree. Email received via Cllr. Hyde also passed on to NELC.

Cllr. Stevenson – Fieldhouse Road from shops to Midfield Road – further urgent work required after current repair work area. Cemetery Road – pot hole reported.

Wilton Road – poor state of road with pot holes etc – to be passed to NELC.

14/07 Correspondence

a) Controlled Drinking Zone Order

This will be Borough Wide and members asked for it to be c/f to May 2014 meeting

b) ERNLLCA Membership for 14/15

Agreed that membership is crucial and agreed commitment for two year period.

Resolved: That ERNLLCA membership be renewed and that PC commit to Two year membership deal as offered by ERNLLCA

c) Sustainable Communities Act

Appeal received for support and Members agreed re portion of local business rates be given directly to Town and Parish Councils for community regeneration projects etc.

Resolved: That Humberston Parish Council supports the motion

d) Correspondence:

Allotment 44 was vacant due to termination of tenancy by PC as agreed. No available tenant to fulfil criteria for pensioner's plot. Adjacent tenant had offered to take on the plot to ensure its sustainability and agreed that this be offered on a one-year tenancy basis to be renewed each year and if alternative tenant who fulfils the criteria comes forward, then the plot will be reallocated.

Resolved: That Plot 44 on allotments be allocated to existing adjacent tenant on Year by year basis until alternative pensioner tenant comes forward

14/08 Future Dates

Next Parish Council Meeting – Tuesday 6th May 2014

ERNLLCA Training Schedule for April and May 2014

Grievance and Disciplinary – Wednesday 30th April – Cllrs. Hall, Burton, Ward and Clerk

Basic Chairmanship – Wednesday 28th May – Cllrs. Ward and Burton

Cemetery and Allotments Committee Meeting – Monday 14th April 2014

Humberston's Annual Parish Meeting – Monday 19th May 2014

Proposed Allotment Site Inspection – Tuesday 22nd April 2014 at 10.00 am

14/09 Reports

Bygones Event

No further update and Harry to invite Pavilion when date set by ladies

Town and Parish Liaison – 27.03.14

Cllrs. Baron, Burton, Ward, Hall and Hyde attended. Ageing better presentation given and Reports all now on website via NELC. Representatives asked for support re Wind Farms and Cllr. Rea will see if he can organise the action group to go to Town and Parish Liaison Committee. (via Cllr. Dolby) Broadband increasing speeds but no information given and item was incomplete. NELC Planning Committee criticised for failure to take notice of comments and observations sent in by Parish

Councils and many Ward Cllrs. on NELC seem to be completely unaware of the PC's role as a statutory planning consultee. Flood management strategy going to be given out on 24th April.

Community Room Report/Update

Today's date was end of notice period and Chairman has been reliably informed that brick a brace has been removed. Chair and Vice-Chair to visit and inspect and c/f item to May meeting.

Resolved: That Chair/Vice-Chair conduct inspection and report back

Public Break

Verge parking issues brought up by resident.

14/10 Parish Council Matters

a) Parish Council Newsletter – to receive any update and consider next edition
Numerous adverts now coming in and issue will be larger for June.

b) To consider any update on expression of interest regarding Humberston Library and agree any action
Clerk had checked with NELC and no further progress at moment. Report/recommendations going forward to Cabinet on 28th April regarding delegation of schemes to Officers for action etc.

c) To consider issue of Christmas Tree and event for 2014 Christmas Season
Cllr. Dolby coordinating. Event will be Friday 5th December 2014. Humberston Singers contacted and checking dates for availability to lead the carols and bands being sourced.

d) To consider issues regarding Wendover Preschool and consider any response
Cllr. Ward advised that gate is now unlocked to Paddock area and before it wasn't. Agreed to maintain checks on gates and whether open access or not. Agreed random inspections twice a term for internal issues such as office materials etc.

Resolved: That twice termly inspections take place on random basis by Officer and Accompanying member of Council

14/11 Finance

a) Cheques for authorization as per attached list
All payments authorised as per list circulated.

Resolved: That all payments be made as per list circulated

b) To receive notification of external audit date and schedule of deadlines for provision of information
Clerk advised final date for external audit submission was 9th June. Clerk to organise production of final accounts for May meeting for approval by Council and then internal audit will be carried out with final annual report concluded at June meeting.

Resolved: That final year end accounts for fy 13-14 be produced and presented to May Council meeting, followed by internal audit prior to June meeting

c) To receive update on insurance claim for monies lost in transit
Claim had been submitted.

- d) To receive notice of change of rules governing two-signature rule for Parish Councils for agree any necessary action

This for note only and no action required at present time.

Chairman closed the meeting at 8.10 pm.