



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
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MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 7TH APRIL 2015 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. Rea, Stevenson, Coulam, W. Baron, Armstrong, Bailey and J. Baron

Apologies: Cllr. Dolby and Cllr. C. Hall

In Attendance: Cllr Norton, NELC

There were 7 members of the public present and 1 member of the press, and after the presentation, just 3 members of the public and 1 planning consultant.

The meeting commenced with the presentation by the Parish Council of a £200 grant to Humberston Lives.

15/01 Acceptance of Apologies

Received from Cllr. Dolby due to work commitments – accepted.

Received from Cllr. C. Hall due to illness – accepted.

NELC apologies from Cllr. Harness and Fenty.

RESOLVED: That apologies be received and accepted

15/02 Declarations of Interest – Code of Conduct 2012

DPI's already declared in allotment matters due to allotment tenancies by Cllrs. H Hall, Mrs. C. Hall and Baron.

15/03 To approve minutes of previous meeting

Minutes of previous meeting, as circulated, approved and signed by Chairman as true record.

Resolved: That minutes of the meeting be approved as true record

15/04 Police Report (for information only)

No police presence and no written report received but does sometimes arrive on day of meeting. If received Clerk will circulate to all members as usual.

15/05 Committee Meetings

To approve minutes of Committee meetings held as follows:

Planning Committee – 3rd and 16th March 2015

Personnel Committee – 3rd March 2015

and to endorse recommendations/actions from the Minutes

Resolved: That minutes be accepted as true record and actions endorsed

15/06 Highways/Footpaths/Traffic Issues

a. To receive update from Clerk on highways matters

Ward Cllrs advised that Fieldhouse Road was in forward plan for resurfacing on 6-7 year waiting list. Clerk to respond to NELC and ask if scheme could be forward moved. Verge scheme still not had response re action.

15/07 Correspondence

a. Any correspondence received to date of meeting for consideration

Letter received re double use of plot at Cemetery following on from previous notification to Council and refunds had already been agreed to those affected and actioned by the Clerk.

Chairman had received copy of letter from residents which had been sent to local MP re services supplied by Gingerbread House particularly in respect of lack of computers which apparently had been completely removed.

15/08 Future Dates

Next Parish Council Meeting – Monday 18th May 2015 – Annual Parish Council Meeting

Election Day – Thursday 7th May 2015

Confirm date for Annual Parish Meeting

Town and Parish Liaison – Tuesday 14th April 2015

Internal Audit – Thursday 14th May 2015

External Audit Submission Final Date – 9th June, 2015

15/09 Reports (for information only)

None.

15/10 Wendover Hall

a) To receive update re issue of extension to Wendover Hall and agree action

Mr. Nelson present and gave short presentation on new proposed plans. All agreed on design and Longhurst would now be emailed with basic scheme to ascertain level of costings for their consideration on financial contribution. Update at May meeting.

**Resolved: That proposed plans be accepted and Mr. Nelson proceed with view to full plans
Submission to NELC asap**

b) To receive notification of new regular hiring

Clerk advised that regular hiring of history group had now been confirmed at the Hall for a Thursday afternoon slot, although not every week.

15/11 Allotments/Cemetery Site

- a) To consider letter received from resident re cemetery plot and agree action

As per previous correspondence, the Council had agreed to full plot purchase compensation for any resident and this was being actioned by the Clerk.

- b) To receive update on allotment allocations

Now fully allocated with possible two plots left vacant and Clerk about to allocate one of those. Chairman and Clerk to check and report back.

- c) To receive update on cemetery maintenance contract

Clerk reminded closing date was Friday 29th May and tenders to be considered at June meeting.

Public Break

Resident present re parking problems and increased parking for school on St. Thomas Close causing serious problems for residents. Clerk to write to NELC to assess possible solutions.

15/12 Parish Council Matters

- a. Parish Council Newsletter – to receive any update and consider next edition

Cllr. Bailey advised that next edition to go out at the beginning of June. Chairman requested that article be included regarding the flag flying at the Church and Cllr. Fenty's involvement and this was agreed.

- b. To consider any update on Emergency Plan and agree any actions

Ongoing and nothing to report at present.

- c. To consider issue of Fitties Community Building, terms of adherence to lease from NELC and consider and agree any necessary action

Keyholder had now responded to Clerk and was in e.mail communication regarding hirings and confirming dates etc. Clerk advised that members should keep close watching brief on this and this was agreed.

Resolved: That continuous monitoring be carried out with regarding to keyholders/lettings and Information passed to the Clerk regularly

- d. To consider and agree publication of Facebook Site for Parish Council

Clerk had attended SLCC training on this subject and it was agreed to set up page for Humberston PC but only with one-way posting, so that no postings could be made to the site and it was used only as 'notice board facility' at present moment in time. Clerk to monitor activity and report back.

Resolved: That a Facebook page be set up for Humberston Parish Council with above conditions

15/13 Finance

- a) Cheques for authorization as per attached list

Payments as per list circulated be approved for April 2015.

RESOLVED: That all payments be authorized to be made by the Council and list signed off by Chairman as authorised

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

- b. To consider renewal of membership from ERNLLCA and agree necessary action

Agreed that membership be renewed for the year £951.44.

Resolved: That membership for ERNLLCA be renewed for year 15/16

- c. To consider future payments to NELC in respect of cheques no longer being accepted by NELC and agree action

Clerk advised that NELC now not taking cheques and Clerk has made payments by personal card and Council would refund. To continue until alternative arrangements put in place.

Resolved: That payment arrangements be as agreed

- d. To receive date for internal audit and agree schedule of works to be carried out for submission to internal auditor

Clerk advised that Mrs. Stennett had notified date of Thursday 14th May at 12.30 pm and Clerk invited any members to be present should they wish to do so as per last year. When completed, full report be presented to Council. Clerk submitted list for internal audit schedule picked from the Account and Audit Regulations and these were approved.

Resolved: That the official schedule for internal audit be approved and passed to the internal Auditor

The Chairman closed the meeting at 8.22 pm.

Signed:..... (Chairman)

Date approved: