



# Humberston Parish Council

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## MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 6<sup>th</sup> JANUARY 2015 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

**Present:** Cllr. Hall (Chairman)  
Cllrs. Stevenson, Mrs. C. Hall, Baron, Dolby, Bailey, Rea, Coulam, Mrs. W. Baron,  
And Armstrong

**Apologies:** None.

**In Attendance:** Cllrs Fenty and Harness, NELC  
PCSO Steve Sutton, Humberside Police

There were 6 members of the public present, inc Cllr. Roger Breed from New Waltham PC.

### **14/121 Acceptance of Apologies**

None received.

### **14/122 Declarations of Interest – Code of Conduct 2012**

DPI's already declared in allotment matters due to allotment tenancies by Cllrs. H Hall, Mrs. C. Hall and Baron.

Prejudicial interest in Finance item for budget/precept setting declared by all Cllrs.

Dispensations granted to all members for budget/precept setting item.

### **14/123 To approve minutes of previous meeting**

Minutes of previous meeting, as circulated, approved and signed by Chairman as true record.

**Resolved:** That minutes of the meeting be approved as true record

### **14/124 Police Report (for information only)**

Police in attendance. Written report received just prior to meeting and read out and would be circulated to all members. PCSO Sutton to write short article for March Newsletter.

### **14/125 Committee Meetings**

To approve minutes of Committee meetings held as follows:

Planning Committee – 2<sup>nd</sup> and 15<sup>th</sup> December 2014

Personnel Committee – 15<sup>th</sup> December 2014

and to endorse recommendations/actions from the Minutes

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

**Resolved: That minutes be accepted as true record and actions endorsed**

**14/126 Highways/Footpaths/Traffic Issues**

- a) To receive consultation on waste management services from NELC and agree response

Members agreed that consultation did not allow for all residents to take part and only option on those presented would be option 2 and this would then allow residents to at least have a choice on whether to still receive a garden waste bin albeit at a cost.

**Resolved: That Option 2 be preferred option of the Parish Council out of those presented**

- b) To receive update from Clerk on highways matters

Cllr. Stephenson advised again on poor state of Sinderson Road and Clerk to report again to NELC.

**RESOLVED: That Clerk contact NELC re state of Sinderson Road**

**14/127 Correspondence**

- a) Any correspondence received to date of meeting for consideration

Clerk advised on meeting to be held between PC and Longhurst/Keystone development team and this would be held on following week. Cllrs. Hall, Rea, Fenty and the Clerk to be in attendance.

**Public Break**

Cllr. Breed from NWPC gave members an update on case regarding the Standards Board locally and three members from NWPC. Cllrs. agreed matter of concern and agreed to table at future HPC meeting to discuss and consider.

Representatives from Humberston Happening present re proposal to work in collaboration on Christmas event involving tree lighting and then Christmas celebration event afterwards in the Wendover Hall.

Agreed to consider at budget meeting. Small working group formed led by Cllr. Bailey and consisting of Cllr. Bailey, Dolby, Stevenson, Baron and Mrs. C. Hall.

Resident also present who suggested expanding the above to include a Christmas market and requested to be involved. Cllr. Bailey advised working group would consider and then respond to resident.

Resident present to ask about notice board on side of Community Building on Fitties. Clerk advised for him to check with Planning first.

**14/128 Future Dates**

Next Parish Council meeting – Tuesday 3<sup>rd</sup> February 2015

**14/129 Reports (for information only)**

None.

**14/130 Wendover Hall**

To receive notification of any repairs/equipment required from Clerk and agree action

To be considered and included as part of budget setting process.

To receive any other hall matters for information only

Clerk advised on new hiring on Thursday evenings.

**14/131 Allotments/Cemetery Site**

- a) To formally approve collection of allotment rents and issue of tenancy agreements by Chairman and any other members assisting for allotment tenancy year 2015/16

Chairman and Cllrs. Mrs. C. Hall and Dolby to arrange collection of allotment rents on dates of Monday 9<sup>th</sup> Feb between 10 am and 12 noon and on Tuesday 10<sup>th</sup> Feb between 12 noon and 2 pm. All allotment rents would need to be in by agreed date of Friday 13<sup>th</sup> February and no later. Agreed that Chairman take responsibility for then advising Clerk of figures collected and organizing banking of cash collected, on each separate occasion, to be banked at local post office for security reasons.

**Resolved: That the Chairman be responsible for and organize collection of allotment rents as Agreed on dates above and that cash collected be banked at local post office**

- b) To receive correspondence from HAHA regarding PC allotment resolution in December

The three members with dpi's in allotment tenancies left the room.

Members asked Clerk to respond to Mr. Bell and advise that this was a Council decision and as such it stands.

Clerk proposed to move this item to exempt item which was agreed.

- c) To receive report from Clerk on allotment offers/allotment changes for 2015

Clerk advised that when all rents had been collected and tenancies renewed there would be some allotments vacant and this would then be left until after 13<sup>th</sup> Feb when final list would be clarified and then allotments vacant offered to those on the list.

**Resolved: That the vacant plots are dealt with after the final clarification of renewal of tenancies**

**14/132 Parish Council Matters**

- a) Parish Council Newsletter – to receive any update and consider next edition

Cllrs on Committee to meet with printer and discuss ideas for new layouts etc. to keep magazine interesting. Cllr. Armstrong invited to join Committee and agreed.

**Resolved: That Cllr. Armstrong join the Newsletter Committee**

- b) To receive any update on Library issue and agree any further action

Response received re letter of complaint and agenda for next meeting on 19<sup>th</sup> January.

- c) To receive consultation from NELC on licensing and agree response

Cllrs. agreed comment that NELC should be applauded for attempting to control cumulative impact areas.

**Resolved: That the comment be forwarded to NELC in response to consultation**

- d) To consider any update on Emergency Plan and agree any actions

No meeting held yet of working group, and information being gathered by Cllr. Rea (lead Cllr for group). Cllr. W. Baron was also collecting information. Meeting to be held at 7 pm on 14<sup>th</sup> January and report back to next available Council meeting.

**Resolved: Informal working group to meet on 14<sup>th</sup> January and report back to February meeting**

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

e) To receive matter from Clerk re disposal of old computer hardware and agree action  
Clerk requested this item be taken as exempt and agreed.

**14/133 Finance**

a) Cheques for authorization as per attached list  
Payments as per list circulated be approved for January 2015.

**RESOLVED: That all payments be authorized to be made by the Council and list signed off by Chairman as authorised**

b) To receive confirmation of Local Council Tax Support Grant for 15/16 from NELC  
Official notification received of Local Council Tax Support Grant from NELC and this would be £5058 for Humberston PC. Noted.

c) To confirm date for Finance Meeting of full Council for Monday 19<sup>th</sup> January 2015 to receive third quarter account reconciliation, to set budget and agree precept requirement for 2015/16 for notification to NELC.

Agreed full Council meeting to be held on Monday 19<sup>th</sup> January 2015 to agree budget and set precept for fy 15/16.

**Resolved: That budget and precept be agreed and set at meeting to be held on Monday 19<sup>th</sup> January 2015**

**Items c/f from main Agenda for exemption**

**RESOLVED:** exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>.

Correspondence from HAHA re allotment issue

Members expressed some concern at remit which HAHA believes it may have on allotment site and agreed to monitor and remind all tenants that it is the PC who is the landlord for the site. Insertion to remind members of this to be placed in allotment tenancy letter for 15/16.

**Resolved: That the Council decision stands on the decision on the allotment issue questioned by HAHA and that HAHA be advised of this and that insertion be placed in allotment tenancy letter advising that tenants should come to the PC in the first instance if there is an issue or problem with their allotment rather than taking things to HAHA**

Disposal of data/computer equipment

Clerk advised on data transfer from old pc data storage to new pc and Cllrs. were satisfied with this. Cllrs. did not think any further action appropriate.

**Resolved: That, as a majority owner of the pc hardware and software, both former and present, The Parish Council is satisfied that the data has been safely removed and transferred And wishes to see no further action taken.**

The Chairman closed the meeting at 8.30 pm.

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<sup>i</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

Signed:.....	Date
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