

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY 1<sup>st</sup> SEPTEMBER 2015 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Hall (Chairman)  
Cllrs. C. Hall, Bailey, Stevenson, Baron and Feldges

**Apologies:** Cllr. Armstrong

**In Attendance:** Cllr. Harness, NELC (part of meeting)

There were 4 members of the public present, 2 of whom were standing for cooption.

**15/78 Acceptance of Apologies**

Cllr. Armstrong due to illness – received and accepted.

Ward Cllrs. had also all sent apologies.

**RESOLVED: That minutes be received and accepted**

**15/79 Declarations of Interest – Code of Conduct 2012**

DPI's already declared on allotment matters due to allotment tenancies by Cllrs. Hall, C. Hall and Baron. Cllr. Feldges declared a personal and prejudicial interest in the candidates standing for cooption due to being husband of one of the candidates.

**15/80 To approve minutes of previous meetings from August 2015, including extraordinary Meeting held on 17.08.15**

Minutes as circulated approved as a true record and signed by the Chairman.

**RESOLVED: That minutes be approved as true record of the meeting**

**15/81 Cooption to fill casual vacancies**

To consider candidate(s) present for cooption to fill casual vacancies

*Cllr. Feldges had declared an interest and took no part in the voting process for Mrs. Feldges as a candidate.*

Two candidates present – both candidates gave short speech on why they wished to join the Council. Both candidates proposed, seconded and unanimously nominated separately to be coopted on to the Council with immediate effect.

**RESOLVED: That Mrs. S. Feldges and Mrs. S. Dobbs both be coopted onto the Parish Council**

**15/82 Police Report (for information only)**

Circulated prior to meeting. No police presence. Concern at crimes rising and ask that someone attend October meeting to discuss policing strategies within Humberston.

**RESOLVED: That visit be requested for future meeting**

**15/84 Highways/Footpaths/Traffic Issues**

- a. To receive further correspondence from NELC re bus stop works and agree any action

Updated correspondence received from NELC and evident that liaison with resident and Ward Cllrs taking place to resolve issues around relocation of bus stop. Also bus stop which had been destroyed has

been commissioned but NELC awaiting details from driver's insurance company before works could commence.

b. To receive update from Clerk on highways matters

Minor details/requests and all in circulation bag.

**15/85 Correspondence**

a. Any correspondence received to date of meeting for consideration

Response received from Academy advising that when an appropriate member of staff had returned from summer break, the matter of overhanging trees would be looked at.

**15/86 Future Dates**

Next Parish Council Meeting – Tuesday 6<sup>th</sup> October 2015

Mayors Sunday – Sunday 27<sup>th</sup> September 2015 – Chairman on holiday so not able to attend.

Training Dates – Part III – September 2015 – Cllrs. Baron, Feldges, Bailey and Armstrong to attend.

ERNLLCA Conference – 24<sup>th</sup> October, 2015 – Cllrs. Hall and Baron plus Clerk to attend.

Town and Parish Liaison – 17<sup>th</sup> September 2015 – Cllr. Baron to attend. Chairman on holiday.

ERNLLCA NE Lincs. District Committee Dates – 15<sup>th</sup> Oct. 2015

ERNLLCA AGM – no one to attend so Clerk to send apologies.

Clerk's SLCC Workshop – 4<sup>th</sup> November at Brighouse, Leeds – PC authorized Clerk to attend and PC to stand cost

**Public Break**

Resident present to hear of any response from the Academy on the tree issue.

Allotments discussed with resident who asked about access for emergency vehicles with code and

Chairman assured no code required as locks are cropped by emergency services wishing to gain access.

**15/87 Reports (for information only)**

To receive any reports – none.

**15/88 Wendover Hall and Paddock**

a) To receive update on planning application for extension to Wendover Hall and to receive information from Clerk on pricing and agree any necessary actions

Clerk confirmed that application was now validated and would come to the PC as part of its usual consultation process. Cllrs. agreed that Clerk should now obtain build costs based solely on existing drawings with basic grade kitchen and sanitary fittings – no tender would be produced due to cost of such a document. Cllrs. would then examine costings and sit down with a chosen contractor or contractors and discuss detailed pricing based on more definite details of flooring and other fittings. Cllrs. resolved that the Clerk approach local builders, approved contractors and any others who were interested in quoting. Clerk advised that Longhurst were waiting for final build cost.

**RESOLVED: That no tender be produced for the project and that basic build costs be obtained By Clerk from local builders/building companies and then brought back to Council. The PC will then choose one or two contractors from the prices submitted and seek More detailed costings based on definite details of fixtures and fittings and then award The contract for the work as necessary.**

**Agreed that public information session be held prior to appointment of any contractor.**

b) To receive notification of new regular hiring

Clerk advised new judo class to be held on Thursday evenings which was the only free evening left.

c) To consider the skylight in the entrance and agree necessary action

Quotation received for skylight in lobby area which was in very poor state of repair. Members agreed that Clerk should obtain quotations and then report back to next meeting as matter of urgency.

**RESOLVED: That Clerk obtain quotations for work for replacement skylight**

**15/89 Allotments/Cemetery Site**a) To receive report on NCS scheme/work and agree any actions

Agreed that good job had been done and Clerk had written to say thank you.

b) To receive update on works to Cemetery Shelter

Contractor would be commencing mid-September.

c) To receive response from HAHA re access gates

HAHA had confirmed that code would be given to all tenants and if struggling to reach all tenants, they would report back to Council.

d) To receive report from Clerk on allotment letters/actions agreed with Chairman under delegated power and agree any further actions

Written report circulated from visits by Clerk/Chairman of Committee to allotment site and decisions made under delegated powers. Plot 51 tenant granted an extension of another 2 weeks on rescission of tenancy as address had changed and warning letter had gone to different address. Plot 48a had asked for reconsideration but PC agreed to adhere to rescission of tenancy. Cllrs. Hall and Baron would help to clear the plot.

**RESOLVED: That above decisions be actioned by the Clerk and others from report upheld**

**15/90 Parish Council Matters**a) Parish Council Newsletter – to receive any update and consider next edition

Cllr. Bailey reported that next edition would be published within next 10 days.

b) To receive update from Longhurst Housing re land transfer and commuted sum and agree any actions

Clerk had received notification from Solicitor that Longhurst had been in touch and further correspondence now awaited. Next phase would be for the PC to receive any legal documents for signing etc.

**15/91 Finance**a) Cheques for authorization as per attached list

Payments as per attached list be approved for payment

**RESOLVED: That all payments as per circulated list be approved for payment.**

Chairman closed the meeting at 8.15 pm.

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

Signed: ..... Date: .....