

HUMBERSTON PARISH COUNCIL

**MINUTES OF AN EXTRAORDINARY MEETING OF HUMBERSTON PARISH COUNCIL
HELD ON MONDAY 16th MARCH 2015 AT 7.20 PM AT WENDOVER HALL, WENDOVER
PADDOCK, WENDOVER LANE, HUMBERSTON**

Present: Cllr. Hall (Chairman)
Cllrs. Coulam, Bailey, Stevenson, C. Hall, W. Baron, J. Baron, Armstrong and Rea

In Attendance: Mr. D. Nelson, Planning Consultant

14/26s **Acceptance of Apologies**

Cllr. Dolby – holiday

Resolved: **That apologies be received and accepted**

14/27s **Declaration of Interests**

None made by Cllrs.

Clerk made declaration of interest under Clerk's Code as member of SLCC on item 14/30s.

14/27s **Wendover Hall Extension Project**

To receive visit from Dieter Nelson, Planning Consultant and formally agree appointment of Mr. Nelson and agree brief for extension

Wish list for extension agreed with practical considerations taken into account.

Resolved: **That Mr. D. Nelson be appointed as planning consultant for the Wendover Extension Project to take the project through to obtaining planning permission and that the fee Submitted to the Council as a quotation for these services from Mr. Nelson be Accepted. Mr. Nelson to bring drawings to April PC meeting.**

14/28s **Finance**

a) To approve payments as per list circulated

Payments as per list circulated by the Clerk approved.

Resolved: **That all payments as per list be made and list signed off by Chairman**

b) To receive update on appointment of internal auditor and agree schedule of works to be carried out for the internal audit for the fy 14/15

Proposed by Cllr. Rea, who had attended the half year internal audit, that Mrs. Maureen Stennett be appointed to carry out the full internal audit for fy 14/15. Agreed. Clerk would submit proposed list of scheduled of works to be covered by internal audit to April meeting for approval by Council.

Resolved: **That Mrs. Maureen Stennett be appointed as internal auditor for fy 14/15 accounts**

14/29s **To consider exclusion of press and public**

Resolved: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

14/30s **To receive request from Personnel Committee for extra budgetary provision for Staff salaries for current and forthcoming financial year**

Request made by Personnel Committee and details explained by Chairman of Personnel Committee, Cllr. Rea. Agreed that extra provision be made with immediate effect for remainder of fy 14/15 and for full year budget for fy 15/16.

Resolved: **That increase to budgetary provision be made for salaries for fy 14/15 and 15/16
As per request from personnel committee.**

The Chairman closed the meeting at 8.18 pm.