



# Humberston Parish Council

---

Clerk to the Council – Kathy Peers Telephone (01472) 280290  
e-mail 'kathy.parishcouncils@ntlworld.com'

**MINUTES OF AN EXTRAORDINARY MEETING OF HUMBERSTON PARISH COUNCIL  
HELD ON MONDAY 15<sup>th</sup> SEPTEMBER AT 7.20 PM AT WENDOVER HALL, WENDOVER  
PADDOCK, WENDOVER LANE, HUMBERSTON**

**Present:** Cllr. Coulam (Chairman)  
Cllrs. Stephenson, Bailey, Thomas, Baron and Hyde

**Apologies:** Cllrs. Hall and Rea

**Absent:** Cllrs. Dolby and Ravenscroft

There were 2 members of the public present.

**14/07s Election of Chairman for meeting**

Cllr. Coulam unanimously proposed and agreed as Chairman for meeting.

**Resolved:** That Cllr. Coulam act as Chairman for meeting

**14/08s Acceptance of Apologies**

Received from Cllr. Rea (illness); Cllr. Hall (Holiday) – received and accepted.

**Resolved:** That apologies be received and accepted

**14/09s Declaration of Interests**

None made.

**Public Break**

Resident in attendance in objection to planning application for Chapman Crescent, Humberston.  
Resident in attendance asking about progress with library project.

**14/10s To consider the following planning applications and agree comments:**

**DM/0907/14/FUL 134 Grimsby Road, Humberston**  
**Erect replacement boundary wall and single storey extension to rear**  
*No objections.*

**DM/0893/14/FUL 21 Chapman Crescent, Humberston**  
**Proposed dormer roof conversion to contain 3 bedrooms, 2 ensuite**  
**Bathrooms and dressing area**  
*Objections – supporting resident in objections to planning application. Too large and too*

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

*Intrusive and members agreed to request NELC send to full Planning Committee for decision*

**Resolved: That comments be sent to NELC as agreed**

**14/11s Finance**

To receive insurance renewal notice and consider and agree any action

Renewal notice received from current insurers together with offered discount for long term 3-year agreement if taken. Clerk had also obtained verbal quotation from alternative insurer.

Although previous claim made, no increase from current insurer and members agreed to stay with current insurer of Came and Company and take 3-year discounted deal.

**RESOLVED: That insurance be renewed with Came and Company for 3 year deal**

To agree payments as per list circulated and also agree regular payments to be set up and made by Standing Order

Agreed that basic monthly staff salary payments be made by monthly standing order. Two authorized signatories from the mandate signed the authorization letter to the bank to do so. Variable payments to employees above basic monthly amounts to be continued to be made by cheque and authorized at each monthly meeting. All amounts (including those paid by SO) would still be shown on monthly payments list for Cllrs. authorization.

**RESOLVED: That basic monthly staff payments which remain unchanged each month now Be paid by monthly standing order direct to employees**

14/12s To consider temporary replacement Chairman/member for Personnel Committee during current absence of present Chairman of Personnel Committee and agree action and to receive notification from Clerk on protocol for Humberston Parish Council for Chairman's duties in absence of Chair and Vice-Chair.

Due to ill-health Chair and Vice-Chair had recently both been absent and this situation may reoccur. Agreed that Chairman of Planning Committee, currently Cllr. Coulam, would take Chairman's role whilst Chair and Vice-Chair were absent and liaise with Clerk as such over everyday matters and chair meetings.

**RESOLVED: That Chairman of Planning Committee act as Chairman for Council business in absence of Chair and Vice-Chair at any time**

14/13s To receive any update on Library project and consider any action necessary

Clerk had no further news to report.

14/14s Exclusion of Press and Public

**RESOLVED** exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>i</sup>

14/15s To consider matters raised by Clerk concerning staffing with regard to proposals for Humberston Library building and agree any action

Report showing agreed proposals for library project circulated by Clerk and brief discussion took place on impact of proposal, if successful, on staffing situation. Councillors to consider at next full Council meeting and if/when update on library project received.

**RESOLVED: Noted and carried forward to next full Council meeting**

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

Chairman closed the meeting at 9.15

---

<sup>i</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

***Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT***