



# Humberston Parish Council

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Clerk to the Council – Kathy Peers Telephone (01472) 280290  
e-mail 'kathy.parishcouncils@ntlworld.com'

**TO ALL COUNCILLORS:**

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY 4<sup>th</sup> APRIL 2017 AT 7.15 PM AT WENDOVER PADDOCK HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

*KJ Peers*

Clerk to the Council – 28.03.17

## **AGENDA**

*The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.*

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

17/01 Acceptance of Apologies

17/01 **Declarations of Interest** – Code of Conduct 2012

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

17/03 To approve minutes of previous meetings from March 2017–  
Main Council meeting 07.03.17/Planning Meeting 07.03.17/  
Allotment Committee Meeting 10.03.17

And to endorse the recommendations made from the Allotment Committee for action and to re-consider adoption of recommended Standing Orders from Governance Review Committee as specified in report and agree actions

17/04 Police Report (for information only)  
/over...

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

*Humberston April 2017 agenda continued....*

- 17/05      Highways/Footpaths/Traffic Issues  
a. To receive update from Clerk on highways matters and agree any necessary actions  
b. To receive and consider correspondence re. parking issues and also receive update from Chairman on visit to schools re parking issues and agree any actions
- 17/06      Correspondence  
a. To receive letter from resident of Brooklyn Drive re planning matter and agree any actions  
b. To receive any other correspondence to date of meeting for information only
- 17/07      Future Dates  
Next Parish Council Meeting – Tuesday 2<sup>nd</sup> May 2017 – the Annual Parish Council Meeting  
To agree date for Annual Parish Meeting for Humberston for 2017  
Mayor’s Charity Challenge – Saturday 29<sup>th</sup> April 2017  
Summer Event – 23<sup>rd</sup> July 2017  
Easter Office Closure – Friday 14<sup>th</sup> to Monday 17<sup>th</sup> April inclusive
- 17/08      Reports (for information only)  
Ward Cllrs. Report  
Town and Parish Liasion – 16.03.17  
Any other reports
- 17/09      Wendover Halls and Paddock  
a) To receive quotation for window treatments for Wendover Paddock Hall and agree actions  
b) To receive update on access ramp and steps and agree any necessary actions  
c) To receive update on electrical compliance works for information only  
d) To agree commencement of project for refurbishment of Wendover Hall toilets as agreed in budget for 17/18
- 17/10      Parish Council Matters  
a) To receive information from ERNLLCA/NALC/NELC and note for circulation  
b) Parish Council Newsletter – to receive update on next edition for information  
c) To receive and consider report/update from Working Group on Summer Event for 2017 and agree formation of formal Committee to progress arrangements and agree any necessary actions  
d) To receive update of publication of of Cemetery Maintenance Contract  
e) To receive and consider update on allotment boundary hedge and correspondence from adjacent neighbour and agree any necessary actions  
f) To receive request from Wendover Preschool to allow scheme by NCS to operate within Wendover Hall and Paddock for 2017 and agree any actions

/over...

17/11

Finance

- a) Cheques for authorization as per attached list
- b) To receive notification of date for external audit procedures from PKF Littlejohn  
And agree any necessary actions

Kjp/28.03.17