

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 3rd APRIL 2018 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. Stevenson, C. Hall, Baron, Grayson, Robinson, Fenty, Shreeve, Scoffin, Bailey
And Watkins

Apologies: Cllr. Tuplin

In Attendance: Cllr. Harness, Wd Cllr., NELC

There were no others present.

18/01 Acceptance of Apologies

To receive apologies for absence

Received from Cllr. Tuplin due to work. Received and accepted.

RESOLVED: That apologies be received and accepted.

18/02 Declarations of Interest – Code of Conduct 2012

None made.

18/03 To approve minutes of previous meetings from March 2018:

Main Council meeting, Planning Meetings x 1 from March 2018 -

Minutes as circulated approved as true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meeting

And to endorse any recommendations from Committee Meetings if applicable – not applicable.

18/04 Police Report (for information only)

Not yet received.

18/05 Highways/Footpaths/Traffic Issues

a. To consider issue of grass verges on Fieldhouse Road and agree any actions

On agenda at Chairman's request. Fieldhouse Road resident had contacted Chairman– pot hole repairs had been done by ENGIE who had parked on grass verge and caused damage. Cllr. Fenty as a Ward Cllr. had forwarded it to ENGIE but had not had a response. Clerk advised she had not received the information from the Chairman sent in an email. Chairman advised it was a flagrant breach of Town and Parish Charter but Cllr. Fenty advised that since the PC had not officially reported it, this would not apply and that only he had reported it as a Ward Cllr. It was agreed that the PC writes to NELC however, pointing to the Charter and asking for clarification if any significant works are carried out in the ward.

RESOLVED: That the PC writes to NELC asking for notification of any significant works which are To carried out within the Ward.

b. To receive update from Clerk on highways matters

Copy correspondence only received from resident re ongoing bus stop works by ENGIE.

18/06 Correspondence

- a. To receive any correspondence to date of meeting

None.

18/07 Future Dates

Next Parish Council Meeting – Tuesday 1st May 2018

ERNLLCA Councillors' Financial Responsibilities Training – Wednesday 25th April 2018 – Cllr. Grayson asked if Clerk could also book him on this training – Clerk to make request do so so.

Next Planning/Committee Night – Tuesday 17th April 2018 -

To fix date for next Allotment Committee and Wendover Committee with Committee Chairmen - tbc
Town and Parish Liaison Meeting – Thursday 12th April 2018

18/08 Reports (for information only)**Fashion Show – 09.03.18**

Cllr Bailey gave report, thanking Clerk and Cllr. Watkins for their work on the day both in setting up the Hall and then helping out at the event. It was agreed that the proceeds, which would more than £400 would be presented to the Andy's Children's Hospice at a meeting with representatives invited to attend. Cllr. Bailey to organize. Noted.

To receive any other reports

None.

18/09 Wendover Hall and Paddock

- a) To receive update on quotations for repairs to car park at WEndover and agree any necessary actions

Carried forward to next meeting to allow further quotations to be obtained. Noted.

19/09 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All circulated as received or placed in circulation bag.

- b) Parish Council Newsletter – to receive report on recent/next edition

All delivered and done. Newsletter necessary requirements under the new GDPR would be incorporated into the Parish Council's ongoing procedures for this issue. Noted.

- c) To receive update on removal of soil from Cemetery and agree any necessary actions

Clerk advised she believed the work had been carried out. Check to be made at cemetery and invoice presented to next meeting. Noted.

- d) To consider the provision of a defibrillator for the village and agree any necessary actions

Discussions took place about how many other defibrillators were available in the area and it was agreed that the Chairman investigate number and report back. In the meantime, Clerk would continue to research costs and present back to next meeting. Agreed that it might be beneficial to provide more than one.

RESOLVED: That Chairman obtain figures for how many defibrillators were present in the village

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

And the Clerk report back with further costings etc.

- e) To receive data audit information from Clerk for compliance with new General Data Protection Registration and to agree all necessary actions

Clerk presented initial data audit which was accepted by the Council. Clerk to now investigate the proposals for the appointment of a Data Protection Officer and report back.

RESOLVED: That first stage of compliance be adoption of official PC data audit

- f) To arrange the annual visit for inspection of play areas and agree necessary actions

Confirmed that the PC wished this to be carried out by Dr. Edwards as per last year.

RESOLVED: That annual playground inspections be carried out

- g) To receive correspondence regarding accident at Cemetery and to agree any necessary actions

Clerk advised of visitor to Cemetery tripping over stones placed on the pathway. These had been placed by persons unknown on the pathway and were not usually present. Agreed that Clerk instruct cemetery contractor to remove stones and if used to prop gates open, that permanent method be installed to do so.

RESOLVED: That the cemetery contractor make permanent method for gates to be locked open And any stones placed on pathway be removed

19/10 Finance

- a) Cheques for authorization as per attached list

All payments as circulated, approved to be made.

RESOLVED: That payments be approved to be made as per list circulated

- b) To consider any grant aid applications received and consider disbursement of charitable funds held within the Parish Council accounts and agree necessary actions

Only three applications received after invitation to submit published in earlier Newsletter. Approx £650 in budget from previous events. Agreed that request (A) be removed leaving (B) and (C).

Agreed that £300 be granted to each. Clerk to write and inform and confirm payee details.

RESOLVED: That £300 be given grant aid each to the Over 60's Social Club and the Humberston Brownies and Guides.

- c) To note the changes in salaries, paye and pension contributions for the new fy 2018/19 for information

Clerk advised that all new salary scales pertinent to new living wage levels had been applied and that new tax allowances and increased pension contributions had also all been applied, that PAYE for fy 17/18 had been finalized and submitted and staff issued with P60's accordingly. Noted.

The Chairman closed the meeting at 7.52 pm.

Signed:	Date:
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