

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 1st AUGUST 2017 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. Bailey, Stevenson, Tuplin, Fenty, Baron, Shreeve, Reynolds, Robinson, Scoffin and Watkins

Apologies: None received

In Attendance: Cllr. S. Harness, Ward Cllr., NELC

There were four members of the public present.

17/51 Acceptance of Apologies

None received – all present.

17/52 Declarations of Interest – Code of Conduct 2012

None made.

17/53 To approve minutes of previous meetings from July 2017:

Main Council Meeting, Planning Meetings x 2, Personnel Meeting

Main Council minutes, Planning Minutes and Personnel minutes approved and signed by appropriate Chairman. Discussion took place on Minutes of Allotments Committee. Agreed that ‘resolutions’ from that Committee be re-named as ‘recommendations’ but minutes of the meeting approved as a true record and signed by Committee Chairman.

RESOLVED: That minutes of all the meetings be approved as a true record

And to endorse any actions from Committee Meetings

All actions approved and to be actioned.

RESOLVED: That all actions recommended from appropriate Committee meetings be accepted

17/54 Police Report (for information only)

No police presence. Agreed that letter be sent to PC Cave about police presence and asking what actions are being taken in respect of house burglaries.

RESOLVED: That letter be sent to PC Cave as agreed

17/55 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters

Pot holes in front of 6 Swales Road reported by Cllr. Stevenson and to be actioned by Ward Cllrs. Noted.

- b. To receive update on new scheme for parking restrictions on verges and footways and agree any necessary actions

Clerk updated following meeting with NELC and would copy Ward Cllrs. in when chasing progress with NELC. Noted.

- c. To receive any updates on public car park issues and excavated earth issue and agree any necessary actions

Cllr. Fenty had received proposed lining schedule and this was welcomed. Ward Cllrs. bringing pressure to bear on limited waiting restrictions for the car park which would be ideal solution but this was being considered. Cllr. Reynolds raised issue of meetings with schools but Chairman advised meeting had been held but no action had been taken.

RESOLVED: That lining proposal for car park be accepted and that Ward Cllrs. continue to bring Pressure to bear on NELC regarding limited time usage of car park

17/56 Correspondence

- a. To receive any correspondence to date of meeting

None.

17/57 Future Dates

Next Parish Council Meeting – Tuesday 5th September 2017

Next Committee/Planning Meeting night – Tuesday 15th August 2017 – Clerk offered apologies.

Wendover Committee – Friday 4th August 2017

17/58 Reports (for information only)

ERNLLCA District Committee Meeting – 20.07.17

Chairman reported on good attendance from Humberston members but he would have liked to have seen people getting more involved. Cllr. Archer had said only two reps can vote on issue and Chairman thought it might have put people off but in reality all present usually voted. Dates for next meeting to be released.

Humberston Summer Fete – 23.07.17

Chairman advised it was not as well supported as he would have liked. Other events around the town might have affected attendance but it was in his view successful. Clerk had been passed the takings from the day and had banked and emailed all members with amount. Discussion broke out about the counting of the takings on the day. Cllr. Fenty congratulated all those involved and said it was a wonderful effort from everyone. Noted. Agreed that decision on use of funds raised would be put before September 2017 meeting.

RESOLVED: That decision on distribution/usage of funds raised from day be made at September Meeting.

To receive any other reports

None.

17/59 Wendover Hall and Paddock

- a) To receive update and quotations on blinds for Wendover Hall small meeting room and agree any necessary actions

Further quotations being sought and this would be on agenda for September or October meeting. Noted.

17/60 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

Circulation box appeared to have been misplaced but Clerk circulated all information via Chairman.

b) Parish Council Newsletter – to receive notice of next edition

Cllr. Scoffin and Clerk had started putting together information for the edition already. Noted.

c) To receive quotations for fencing of boundary on Humberston Allotment Site and agree any necessary actions

Clerk was waiting for one further quotation following site visit by contractor the day prior to the meeting. Agreed that Clerk write to adjacent neighbour asking for site visit. Quotations to come before next Planning Meeting on 15th August 2017.

RESOLVED: That fencing quotations be considered on 15th August 2017 and that adjacent neighbour Be asked to attend site visit to discuss options

d) To consider request for additional Council member on Allotment Committee

Cllr. Bailey as Chair of Committee advised that five members at present with four as quorum. Struggling with attendance on occasion and additional member had been proposed. Agreed that two substitutes be appointed, Cllrs. Fenty and Watkins, and Clerk to contact if not quorate.

RESOLVED: That two substitute members be appointed to allotment committee – Cllrs. Fenty and Watkins – to be called upon if required

17/61 Finance

a) Cheques for authorization as per attached list

All payments, as per list circulated, approved to be made.

RESOLVED: That all payments be approved to be made.

b) To receive and approve quarterly accounts to end June 2017

Clerk had circulated cash book for first quarter together with quarterly account reconciliation to all members. Approved and checked against the bank statement for reconciliation and signed by the Chairman.

RESOLVED: That quarterly accounts and account reconciliation be approved and accepted

The Chairman then introduced an extra item and asked the public to leave, which they did.

The Council went on to discuss a confidential matter.

RESOLVED: That the Council adopts a tracking form for attachment to the monthly meeting agenda And minutes

The Chairman closed the meeting at 8.32 pm.

Signed:

Date: