

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY 7<sup>TH</sup> AUGUST 2018 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Prior to the commencement of the meeting, there was a presentation to the winners of the 2018 Allotment Competition at 7.00 pm made by the Chairman and Chair of the Allotments Committee

**Present:** Cllr. Hall (Chairman)  
Cllrs. Stevenson, C. Hall, Fenty, Grayson, Baron, Scoffin, Robinson, Bailey and Watkins

**Apologies:** Cllr. Bailey

**In Attendance:** Cllr. Harness, Ward Cllr., NELC

There were 2 members of the public present. (one being candidate for cooption)

**18/52 Acceptance of Apologies**

Cllr. Tuplin due to holidays – accepted.

**RESOLVED: That apologies be received and accepted.**

And to receive resignation of Cllr. Shreeve and note the action of a casual vacancy and Agree schedule for consideration of cooption

Discussion took place over whether to advertise in September newsletter and defer filling vacancy at October meeting, but Chairman proposed that vacancy be filled at the earliest opportunity at September meeting and carried by majority. Article to be put in Newsletter re any forthcoming vacancies.

**RESOLVED: That candidate who had expressed an interest be invited to September meeting to be Considered for casual vacancy**

**18/53 Declarations of Interest – Code of Conduct 2012**

None declared.

**18/54 To approve minutes of previous meetings from July 2018:**

Main Council meeting, Planning Meetings x 1, Allotment Committee Meeting

And to endorse any recommendations from Committee Meetings if applicable

The Chairman advised that he wasn't challenging the minutes of the previous meeting but questioned the minuting of the allotment item. The Chairman advised that he would sign the minutes as a true record but would be making a note on the Minutes stating that the Chairman was drawing attention to the recording of the allotment item minute.

Some discussion took place around an item arising from the Allotment Committee's recommendation for a pigeon cull but the meeting was assured that this would not be actioned, merely that the Committee would be exploring the option only and then would report back to full Council with any proposed plan.

**RESOLVED: That the minutes be approved as a true record of the meetings in July**

**18/55 Police Report (for information only)**

Received that day and circulated. Cllr. Robinson expressed some concern over the number of burglaries still occurring and Clerk advised she would ask PCSOs to attend next meeting for update.

**18/56 Highways/Footpaths/Traffic Issues**

a. To receive update from Clerk on highways matters

Next meeting scheduled for 22<sup>nd</sup> August. 20 Swales Road hedge letter to be sent. Car causing obstruction through parking outside 29 fieldhouse road opposite corner to be reported to PCSO. PROW which goes from Midfield to Church Lane is full of nettles and to be passed to NELC. C Hall said tyres dumped in South Sea Lane had been reported by Clerk and been cleared. Noted. Cllr. Bailey asked Cllr. Fenty about petition for Fieldhouse Road and Cllr. Fenty advised it would be submitted shortly. Noted.

b. To receive consultation on Winter Service Review from NELC and agree any response

Appeared to have no changes for Humberston area and so no comment to make.

**18/57 Correspondence**

a. To receive any correspondence to date of meeting

None received.

**18/58 Future Dates**

Next Parish Council Meeting – Tuesday 4<sup>th</sup> September 2018

Next Planning/Committee Night – Tuesday 21<sup>st</sup> August 2018 (if required)

Highways Meeting with Engie – Wednesday 22<sup>nd</sup> August, 2018

SLCC Clerk's Training Day – Thursday 9<sup>th</sup> August 2018

ERNLLCA Annual General Meeting and consider resolutions to meeting for submission – none agreed.

Office Closure – 6<sup>th</sup> to 14<sup>th</sup> September inclusive

Any other future dates

**18/59 Reports (for information only)**

Town and Parish Liaison – Thursday 26<sup>th</sup> July 2018

Cllr. Bailey, Baron, Robinson and Grayson all attended. Voted on Committees etc. Chief Supt there and answered lots of questions.

ERNLLCA NE Lincs District Meeting – Thursday 19<sup>th</sup> July

Cllrs. H. Hall, Baron and Clerk had attended. Agreed that suggest one meeting a year going forward due to lack of attendance.

Summer Fair – Saturday 14<sup>th</sup> July 2018

Cllr. Robinson reported. Accounts and full official write up will be for September meeting but he felt sure the event would be within budget and surplus monies would have been raised. Minuted thanks to a number of people – Humberston Happening, HAHA, both Caretakers who spent the day on voluntary basis, Cllr. Harness and the group of Councillors who had helped on the day, along with Cllr. Tuplin's daughter who also helped out all day.

To receive any other reports

None received.

**18/60 Wendover Hall and Paddock**

- a) To receive update on quotations for repairs to car park at Wendover and agree any necessary actions

Clerk still attempting to obtain quotations and it was agreed to contact ENGIE to see if they could submit a price for the works.

**RESOLVED: Clerk To c/f and contact ENGIE to see if price could be obtained**

- b) To receive update on repairs to safety surfacing and agree any actions

Clerk had notified Newby Leisure and awaiting response. Noted.

- c) To consider provision of new/additional litter bin at the Paddock and agree any action

Agreed that replacement bin be obtained from Broxap for Wendover Paddock.

**RESOLVED: That new large bin be purchased from Broxap for siting in the Wendover Paddock. Clerk To ask grounds maintenance contractor to install.**

- d) To appoint a new member to the Wendover Project Group Committee, agree a Chairman and set date for meeting of the Group

Cllr. Baron advised he would be remaining on Committee after all and so it was agreed to appoint a Chairman at the next meeting.

**RESOLVED: That Cllr. Baron wished to remain on the Committee and Chairman would be appointed At next available meeting**

**18/61 Parish Council Matters**

- a) To receive information from ERNLLCA/NALC/NELC

All information received circulated either via circulation box or electronically. Noted.

- b) Parish Council Newsletter – to receive report on recent/next edition

Cllr. Scoffin had already made a start with adverts and the Clerk was preparing editorial. Would be out for beginning of September 2018. Noted.

- c) To receive further information regarding the provision of a defibrillator for the village and agree any necessary actions

Clerk had said that there was no list for the area for 'public' defibrillators. Chairman advised he had some updated news and that the Gingerbread house had now purchased one with an electrician to fit that coming weekend. The PC had been invited to attend and publicise through Newsletter. Cllrs. Scoffin and Grayson advised they would make contact and sort something for next Newsletter.

Chairman also advised that there may be updated news of 2 more defibrillators locally but could not yet reveal details.

**RESOLVED: That the purchased defibrillator at the Gingerbread House be advertised in the next Available magazine**

- c) To consider issue of security on allotment/cemetery site, receive information from Clerk and agree any necessary actions

Clerk updated on security issues raised by HAHA and discussed also at the recent Allotment Committee meeting. Cllr. Baron asked if the other side could also be considered as there was some boundary fencing missing. It was agreed that in theory, security cameras sited at the main gates would be beneficial and that the Clerk and/or the Allotment Committee explore further and report back.

**RESOLVED: That security cameras would be beneficial to allotment and cemetery site and that Clerk Obtain further details and report back.**

- d) To consider issue of flooding alleviation scheme and costings from NELC for allotment site and agree any necessary actions

Raised by HAHA at the Committee meeting and Cllr. Robinson has liaised with Cllr Harness for further information. Problem appeared to be who was accepting responsibility. Andy Smith, Drainage at NELC, is working with Westleigh to try and clarify and should be in a position to do something about it before the growing season. Cllr. Harness said for the PC to approve expenditure at this point would be premature.

**RESOLVED: That this item be c/f pending further information from NELC**

- e) To consider the allotment boundary with adjacent resident and agree any necessary actions

Concerns had been raised via HAHA about broken fencing on the far boundary. Agreed to consider as part of overall security on site pending item (c) above. Clerk to see if she could obtain a copy of the original lease agreement from NELC which might help define responsibility for fence and then report back.

**RESOLVED: That Clerk obtain further information on original lease agreement and report back**

- f) To receive update on compliance with new General Data Protection Registration and agree any necessary actions

Allotment letters still to be actioned and all compliance matters ongoing.

**RESOLVED: That the Council continues to work towards full compliance with GDPR**

- g) To receive copy of new Model Standing Orders and agree adopted version by the Parish Council

Agreed that Clerk inserts all details for parenthesis insertion from current Standing Orders and present to September meeting.

**RESOLVED: That all details for insertion be c/f from current Standing Orders and version be Presented to September meeting of the Council**

- h) To receive update on training for individual members from Standards Board case outcome

NELC advised that this had now been done and the three members had received training from the Council's solicitor. Noted.

## **19/62 Finance**

- a) Cheques for authorization as per attached list

All payments, as per schedules circulated, approved for payment.

**RESOLVED: That payments all be approved to be made as per schedule**

- b) To receive quarterly accounts and budget monitoring for first quarter of fy18/19, with account reconciliation and formally approve

Accounts for first quarter, with account reconciliation and copy of bank statement circulated to all members prior to the meeting. Agreed that accounts be approved and accepted.

**RESOLVED: That quarterly accounts and reconciliation be formally approved and accepted**

- c) To receive update on VAT reclaim for fy 17/18

Clerk had now submitted the VAT reclaim for previous financial year. Noted.

- d) To agree additional signatories to be added to the bank mandate and for the Clerk to make necessary arrangements

Cllrs. H. Hall, Baron, Bailey and Stevenson were current members on mandate. Clerk advised she would arrange for additional signatories to be added to mandate.

**RESOLVED: That Clerk organize additional signatories for mandate**

The Chairman closed the meeting at 8.25 pm.

Signed: .....

Date: .....