

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 2<sup>nd</sup> AUGUST 2016 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Hall (Chairman)  
Cllrs. Bailey, Scoffin, Tuplin, Baron, C. Hall and Stevenson  
Cllrs. Fenty, Shreeve and Robinson (after cooption)

**Apologies:** None

There were 7 members of the public present at the start of the meeting plus Mr. Robinson, a candidate for cooption. Cllrs. Fenty and Shreeve were in attendance from 7.20 pm. There were also 4 guiding representatives present for presentation of cheque.

Prior to start of meeting, Cllr. Hall made a presentation of a £200 cheque donation to the 2<sup>nd</sup> Humberston Guides

**16/53 Acceptance of Apologies**

None from members.

Cllrs Fenty and Shreeve will be late.

**16/54 Declarations of Interest – Code of Conduct 2012**

DPI's in allotment matters declared as usual by Cllrs. Hall, C. Hall and Baron due to allotment tenancies.

**16/55 To approve minutes of previous meetings from JULY 2016**

Minutes from Tuesday 5<sup>th</sup> July main Council meeting, Chairman moved minute 16/43 be amended to add that response from Whitehall was also awaited. The Clerk advised that it was not agreed but the Council carried the amendment by 4 votes, Cllr. Bailey against and Cllrs Tuplin and Scoffin abstaining (Cllr. Scoffin due to non attendance at meeting being discussed). Clerk asked to minute the voting.

**RESOLVED: That minutes, with amendment, be agreed as true record of meetings**

**16/56 Police Report (for information only)**

Written report had been received and circulated and public asked for Chairman to read out report. Chairman also advised that LPT had started distributing shed alarms. Noted.

**16/57 Cooption of Candidates**

**To consider three candidates present for cooption onto Humberston Parish Council and agree necessary actions**

Mr. David Robinson present and had completed cooption eligibility and received advance copy of the Code of Conduct. Unanimously agreed that Mr. Robinson be coopted onto the Council with immediate effect. Mr. Robinson signed a Declaration of Acceptance of Office.

**RESOLVED: That Mr. David Robinson be coopted onto the Parish Council**

**16/58 Highways/Footpaths/Traffic Issues**

- a. **To receive update from Clerk on highways matters**

Overgrown hedge reported to Clerk for letter to be sent out. Resident had drawn attention to

Overgrown trees on Strang Walk/corner of Fieldhouse Road. Site visit to be held on Thursday with Clerk and Chairman present also to agree any action plan necessary and report back to Council.

**RESOLVED: That necessary actions be agreed to be carried out**

**16/59      Correspondence**

- a) To receive any other correspondence to date of meeting for information only

No correspondence received.

**16/60      Future Dates**

Next Parish Council Meeting – Tuesday 6<sup>th</sup> September 2016 – apologies given in advance from Cllr. Hall and Cllr. Mrs. C. Hall.

Next Committee/Planning Night – Monday 15<sup>th</sup> August 2016

ERNLLCA Annual Conference – Friday 18<sup>th</sup> November 2016

ERNLLCA AGM – Thursday 15<sup>th</sup> September 2016 – will be south bank location

NELC Mayors Civic Service – Sunday 18<sup>th</sup> September 2016.

Office Closure – 25<sup>th</sup>-29<sup>th</sup> August 2016 inclusive

All dates noted.

**16/57 continued - Cooption –**

Cllr. John Fenty and Cllr. Shreeve (both NELC Ward Members) were present to be considered for cooption. Both had been sent advance copies of cooption eligibility and Code of Conduct. Both candidates coopted onto the Council with immediate effect and both signed Declarations of Acceptance of Office.

**RESOLVED: That John Fenty and Stan Shreeve both be coopted onto the Parish Council**

**16/61      Reports (for information only)**

ERNLLCA District Committee – 21.07.16

Humberston to play host to next meeting. Chair and Cllr. Baron and Cllr. Scoffin had both attended. Enjoyable but highlighting lack of support of these meetings. Noted.

Town and Parish Liaison – 28.07.16

Chair and Cllr. Baron had attended. New PCC and Chief Constable to attend next meeting. Noted.

Any other reports

None.

**16/62      Wendover Hall and Paddock**

- a) To receive progress report re roofing and guttering materials for new build and agree any necessary actions

Slate material for roofing had now been signed off by NELC as had guttering material although design awaiting approval as NELC had asked for hoppers to be included for visual appearance. Discussions still ongoing re the drainage and the access ramp etc. and site visit to be held on the coming Thursday. Noted.

- b) To receive financial update on project and agree any necessary actions

Clerk will update at next full meeting when invoices had been settled at the current build stage. Noted.

**16/63 Parish Council Matters**

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

Information either circulated electronically or placed in circulation box. Chairman explained circulation box for benefit of new members. Noted.

- b) Parish Council Newsletter – to receive update on arrangements for next edition and agree any necessary actions

Cllr Scoffin and Clerk will be responsible for next edition. Meeting to be held following week to discuss. Cllr. Bailey will still coordinate delivery on behalf of the PC and this was agreed. Cllr. Bailey advised that news had just been received re the main distributor who would no longer be continuing due to health issues. It was agreed that Cllr. Bailey ask the remaining three distributors if they would carry out the delivery between them and she would then report back.

**RESOLVED: That Cllr. Bailey enquire about increased distribution through existing three Delivery providers and that Cllr. Bailey continue to be responsible for distribution With Clerk and Cllr. Scoffin editing and producing future Newsletters**

- c) To receive update on Christmas Event for 2016 and agree any necessary actions

Chairman advised meeting to be held in September. Cllr. Tuplin volunteered to run the raffle and to be agreed at September meeting on how many raffle tickets to be printed.

**RESOLVED: That Cllr. Tuplin be responsible for raffle at Christmas event and number of Tickets to be printed to be agreed at September meeting.**

- d) To receive update on sign for Fitties Car Park and agree any further actions

Clerk had obtained numbers from Fitties Group and the sign would specify times from 'dawn to dusk' to allow for seasonal changes. Noted.

- e) To receive report on cemetery matters from Clerk and to consider a request from New Waltham Parish Council over cemetery fees for New Waltham residents and agree any actions

Clerk reported that tree had been diarised by cemetery contractor to be removed during August. Cllr. Fenty advised on request regarding New Waltham residents in his capacity as Ward Cllr. Clerk advised on feedback from cemetery users/potential users when fee structure explained. Some members did not feel any fee reduction appropriate and member of the public also raised concern. Agreed to contact NWPC to see if financial contribution could be made on behalf of its residents and then rediscuss.

**RESOLVED: That NWPC be asked if any financial contribution could be made to support reduced Fee structure for New Waltham residents before the matter could be further discussed**

**Public Break**

Resident said as a Cleethorpes resident, she would oppose reduced rates for NW residents in Humberston Cemetery when she lived just on the other side of the Humberston boundary.

- f) To receive NELC consultation on combined Mayoral Authority for Greater Lincolnshire and agree any response

Cllr. Shreeve in his capacity as Ward Cllr. gave background to this item. Agreed that comment be that the PC initially supports concept of Greater Lincolnshire but had reservations about any mayoral position

and would wish to discuss it further upon receipt of further information.

**RESOLVED: That the comment agreed be put forward to NELC**

g) To consider and agree any resolutions for submission to ERNLLCA’s AGM in September  
None agreed to be put forward.

**RESOLVED: That the Parish Council has no resolutions for submission to ERNLLCA AGM**

**16/64      Finance**

a) Cheques for authorization as per attached list  
Payments as per list circulated approved to be made.

**RESOLVED: That payments, as per list circulated, be made.**

b) To receive and approve quarterly accounts for first quarter fy 16/17  
Clerk had circulated quarterly accounts to end June 2016 to all members via copy of the income and expenditure account and also the account reconciliation to the bank statement for the same date. Members agreed the approval of the quarterly accounts and the Chairman signed the reconciliation and the bank statement.

**RESOLVED: That the first quarter accounts be approved**

The Chairman closed the meeting at 8.40 pm.

Signed: .....

Date: .....