



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
e-mail 'kathy.parishcouncils@ntlworld.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY
5th DECEMBER 2017 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 28.11.17

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 17/96 Acceptance of Apologies
- 17/97 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 17/98 To approve minutes of previous meetings from November 2017:
Main Council meeting, Planning Meetings x 2, Personnel Committee and
Wendover Project Group Committee
And to endorse any recommendations from Committee Meetings
- 17/99 Police Report (for information only)
- 17/100 Highways/Footpaths/Traffic Issues
- a. To receive update from Clerk on highways matters

/over...

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

Humberston December 2017 Agenda continued....

- 17/101 Correspondence
a. To receive any correspondence to date of meeting
- 17/102 Future Dates
Next Parish Council Meeting – Tuesday 2nd January 2018
Tree Lighting and Christmas Event – Friday 8th December 2017
Christmas Office Closure – Monday 25.12.17 to Monday 01.01.18 (inclusive) and receive
Notice of dates for paperwork
- 17/103 Reports (for information only)
ERNLLCA Conference – 17.11.17
Town and Parish Liaison – 23.11.17
Remembrance Sunday – 12.11.17
To receive any other reports
- 17/104 Wendover Hall and Paddock
a) To receive update on safety matting repairs in Paddock for information
b) To receive quotations for fire doors for Wendover Hall and agree replacement as
matter of urgency
- 17/105 Parish Council Matters
a) To receive information from ERNLLCA/NALC/NELC and note for circulation
b) Parish Council Newsletter – to receive report on recent/next edition
c) To receive Allotment Inspection Report from 22.11.17 and agree any necessary actions
pursuant to adopted protocol for allotments
- 17/106 Finance
a) Cheques for authorization as per attached list
b) To receive report from half yearly internal audit and agree necessary actions
c) To agree date for budget setting for budget for fy 18/19 – suggested date of Tuesday
16th January 2018 – scheduled Committee night.

Kjp/28.11.17