

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 5th DECEMBER 2017 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Hall (Chairman)
Cllrs. C. Hall, Stephenson, Baron, Robinson, Shreeve, Tuplin, Bailey and Watkins

Apologies Cllrs. Fenty and Scoffin

In Attendance Cllr. Harness

There were two members of public present, both from HAHA.

17/96 Acceptance of Apologies

Received from Cllr. Scoffin due to family illness and Cllr. Fenty due to NELC business.

RESOLVED: That apologies be received and accepted.

17/97 Declarations of Interest – Code of Conduct 2012

None made.

17/98 To approve minutes of previous meetings from November 2017:

Main Council meeting, Planning Meetings x 2, Personnel Committee and Wendover Project Group Committee

Before the minutes were approved, the Chairman addressed members about reporting issues from Council meetings to official bodies and warned that any such reporting might not always be kept in confidence.

Minutes of all meetings in November were agreed as a true record and signed by the appropriate Chairman.

And to endorse any recommendations from Committee Meetings – all endorsed.

RESOLVED: That minutes be agreed as true record of meetings and that all Committee Recommendations be endorsed

17/99 Police Report (for information only)

Written report received and circulated. Chairman advised that the question was asked at Town and Parish Liaison Committee about why burglaries appeared to be on the increase and the meeting was informed it was due to a different method of reporting where sheds and outbuildings are now classed as domestic burglaries. Cllr. Shreeve offered, as Ward Cllr., to take up the matter. Noted.

17/100 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters

Cllr. Harness, as Ward Cllr., updated on St Christophers Playing Fields and NELC had taken this on board. Resident had written and Clerk to respond for note. Cllr. Stephenson reported that pot hole on Parker Road had been marked for some time but still had not been actioned. Clerk and Ward Cllrs. to report to NELC. Noted.

17/101 Correspondencea. To receive any correspondence to date of meeting

Letter received from Haha and Cllr. Bailey gave background to recent flooding on allotments. Cllr. Robinson was auctioning a quote from Mariner Groundworks for potential drainage solution and it was also agreed that Westleigh Homes be contacted to see if works they were carrying out was having a detrimental effect. Allotment Committee asked to consider tenancy refunds for relevant plots and report back to full Council.

RESOLVED: That Cllr. Robinson seek quotation for possible ground works, that Westleigh Homes Be contacted and that Allotment Committee consider issue again in January 2018.

17/102 Future Dates

Next Parish Council Meeting – Tuesday 2nd January 2018

Tree Lighting and Christmas Event – Friday 8th December 2017

Christmas Office Closure – Monday 25.12.17 to Monday 01.01.18 (inclusive) and receive

Notice of dates for paperwork – Clerk would send out agenda and minutes before Christmas break.

Photograph – Chairman advised that due to unforeseen circumstances the photo would now be done in January depending on availability.

17/103 Reports (for information only)ERNLLCA Conference – 17.11.17

Cllr. Bailey and Clerk attended – Cllr. Reynolds had sent apologies due to illness. Good Conference and workshops had included Playground equipment and safety and cemetery management. Noted.

Town and Parish Liaison – 23.11.17

Cllrs. H. Hall and Baron had attended. Chairman encouraged more members to attend if possible. Noted.

Remembrance Sunday – 12.11.17

Chairman reported on very successful event in combination with Methodist Church. Chairman expressed disappointment on numbers of PC members who had attended, saying that only 25% of the Council was represented. Thanks to the Police was recorded who stopped the traffic on the main road. Noted.

To receive any other reports

Meeting was advised that Christingle service is reinstated at 4.00 pm on 17th December and also midnight mass had been reinstated. Chairman had attended the new vicar's licensing and she had requested to come along to a Council meeting – agreed possible February attendance.

Cllr. Shreeve advised that he would like to pay tribute to a late resident – the late Mr. Glover from Coniston Crescent. He had left the balance of his estate equally to St Andrews hospice and the Healthtree foundation who had each received £1m.

Cllr. Reynold's resignation had been received and members asked the Clerk to write and thank him for his service to the Parish Council. Clerk would also action Casual Vacancy notice.

RESOLVED: Clerk to action casual vacancy procedures

17/104 Wendover Hall and Paddock

a) To receive update on safety matting repairs in Paddock for information
Scheduled to be done before Christmas. Noted.

b) To receive quotations for fire doors for Wendover Hall and agree replacement as matter of urgency

Clerk had received one quotation and it was agreed, due to the urgency of the matter, that the decision to order new fire doors be delegated to the Clerk in liaison with the Chairman. Agreed two quotes minimum and three if possible. If Chair not available, Clerk would go to Vice-Chair and then Cllr. Robinson as Chair of Wendover Project Group Committee.

**RESOLVED: That the Clerk be delegated in liaison as agreed to progress and order fire doors
As agreed**

17/105 Parish Council Matters

a) To receive information from ERNLLCA/NALC/NELC and note for circulation
Circulated as received or put in circulation box. Noted.

b) Parish Council Newsletter – to receive report on recent/next edition
All been delivered. Next edition would be March 2018. Noted.

c) To receive Allotment Inspection Report from 22.11.17 and agree any necessary actions pursuant to adopted protocol for allotments

Allotment Inspection had been carried out with Cllr. Watkins present as substitute Committee member. Some plots with first stage letters and second stage letters. Haha had requested and it was agreed for two plots to be split into two, making four half plots.

RESOLVED: That allotment inspection report be noted and recommendations endorsed.

Public Break –

Two representatives from Haha re allotment issues.

17/106 Finance

a) Cheques for authorization as per attached list
Agreed that payments be made as per list circulated.

RESOLVED: That all payments be made as per list circulated

b) To receive report from half yearly internal audit and agree necessary actions
Internal Auditor had cancelled scheduled half year audit due to illness and this would be reorganized for January 2018. Noted.

c) To agree date for budget setting for budget for fy 18/19 – suggested date of Tuesday 16th January 2018 – scheduled Committee night.

Budget setting to be carried out on Tuesday 16th January 2018.

**RESOLVED: That the budget setting be carried out on Tuesday 16th January 2018 after
Any Planning Committee meeting held.**

Chairman closed the meeting at 8.08 pm.

Signed: Date: