

**MINUTES OF THE PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY
7th FEBRUARY 2017 AT 7.15 PM AT WENDOVER PADDOCK HALL, WENDOVER PADDOCK,
HUMBERSTON**

Present: Cllr. Hall (Chairman)
Cllrs. Bailey, Scoffin, Tuplin, Shreeve, Fenty, Robinson, Baron, Reynolds, Mrs. C. Hall and
Stevenson

Apologies: None.

In Attendance: Cllr. Harness, NELC Ward Cllr.
PC Helen Dunks, Humberside Police

There were 10 members of the public present and 1 member of the press present.

16/115 Acceptance of Apologies

None – all present.

16/116 Declarations of Interest – Code of Conduct 2012

None made.

16/117 To approve minutes of previous meetings from January 2017 –

Minutes of following meetings approved and signed as true record of meeting:
Main Council meeting 03.01.17; Planning Meeting 03.01.17; Planning Meeting 24.01.17; Special meeting
24.01.17.

RESOLVED: That minutes be approved as true record of meetings as listed

16/118 Police Report (for information only)

PC Helen Dunks read out police report - had been received and circulated.

PC Dunks would be leaving to move to another area and a full time PC will now be allocated to
Humberston - PC Dave Cave will be our new Officer.

Chairman thanked her and wished her best in new post.

16/119 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters and agree any necessary actions

Some pot holes reported which had already been marked. Members asked Clerk re the commencement
of the verge parking restrictions and Clerk advised she had been told that there was a legal issue with the
enforcement and this was holding up the implementation of the scheme.

- b. To receive correspondence on parking issues from resident, receive update on

Correspondence received from resident re parking at even in Hall. Members agreed with Clerk that
apart from the Paddock car park, parking could not be controlled outside on the public highway nor in
the public car park. Noted.

16/120 Correspondence

- a. To receive any other correspondence to date of meeting for information only

Chairman advised that he had received a request for financial assistance from Bowling Club with regard to equipment for storing/laying out the bowling mats. Not on the agenda as Clerk had not been aware of correspondence. Ward Cllrs. advised they might be able to assist with Ward funding and Chairman would report back to Bowling Club with contact details. Clerk to put on next Agenda in case funding still required. Noted.

16/121 Future Dates

Next Parish Council Meeting – Tuesday 7th March 2017

Next Planning Night and Governance Review Committee – 21st February 2017 – to be changed – Clerk to update.

To set date for Allotment Committee meeting – Committee to arrange

Office Closure 20th to 24th March inclusive

16/122 Reports (for information only)

Ward Cllrs. Report

Nothing additional to last month's report.

Town and Parish Liaison – 26.01.17

No one from Humberston PC attended. Cllr. Shreeve had attended in Ward Capacity. Police presence and some discussion about extra manpower. Immingham Town Council raised issues about cuts etc. Noted.

Any other reports

None.

16/123 Wendover Halls and Paddock

- a) To receive confirmation of final discharge of conditions for new hall access ramp and to consider quotation from Hall building contractor to carry out the works and agree any necessary actions

NELC had now discharged conditions for access ramp and landscaping. Quotation from hall building contractor, P. Smith, for £5574 for all works as detailed and works can be carried out around the Hall hirings without closing. Agreed to proceed and contractor had advised works could be carried out by end of March 2017.

RESOLVED: That P Smith building contractors be contracted to carry out works as detailed for New access and landscaping for cost of £5,574 to be carried out by end of March 2017.

Public Break called.

Wendover Lane – residents present to ascertain whether surface will be reinstated properly by Parish Council and this had already been agreed and Clerk to liaise with residents to organize.

Resident present re North Sea Lane/Carrington Drive and residents proposals to take control of the land and then organize resurfacing works privately. Cllr. Harness was in support and Clerk told to contact Cllr. Harness to ask for most appropriate way of Humberston PC expressing support for this issue.

- b) To receive update on new hirings etc. and agree any necessary actions

Clerk advised on new hirings and members pleased with amount of bookings being taken.

- c) To consider and agree window treatments for Wendover Paddock Hall and agree actions

Agreed that Cllr. Bailey obtain samples of materials and window treatment suggestions and prices. When local quotation obtained then Clerk can obtain like-for-like quotations also.

RESOLVED: That Cllr. Bailey obtain quotations as agreed and pass to Clerk to obtain like for like Quotations also

Chairman advised at this point that Humberston Happening had approached the PC regarding a Summer event. Agreed that Working Group of Cllrs. Hall, Mrs. C. Hall and Cllr. Stevenson be appointed to liaise with Humberston Happening and report back to the PC.

RESOLVED: That Cllrs. Hall, C. Hall and Stevenson form informal working group to work with Humberston Happening on proposed event and report back to full Council with details

- d) To receive notice from Playgroup to cancel phone provision and agree actions

Preschool no longer require so Clerk to give notice to BT.

RESOLVED: That landline phone provision be cancelled for Wendover Hall

16/124 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All circulated as received.

- b) Parish Council Newsletter – to receive update on next edition and agree any actions

Clerk and Cllr. Scoffin will meet to organise as usual and carry out necessary editorial for March edition and organise advertisements as required. Noted.

- c) To consider dedicated Parish Council email addresses for all members through the website service provider and agree any actions

Propose dedicated email addresses for all members and agreed. Quotation of £60 from web page provider, Mariner Computers, for provision of all dedicated addresses for the year and setting up with each member etc. Quotation accepted. Agreed format of addresses to be 'councillorxxxx@humberstonparishcouncil.com'.

RESOLVED: That quotation of £60 per year to set up dedicated email addresses for all members @ humberstonparishcouncil.com be accepted and Clerk to organise

- d) To consider motion tabled that 'Humberston Parish Council reaffirms its acceptance that it has to abide by the letter of the law and supports and complies with the Code of Conduct currently in force for Humberston Parish Council' – Cllr. Robinson

Cllr. Robinson spoke on this matter. He proposed that the Council consider and say yes, that it does still still go with the Code of Conduct put forward and sees no reason to change it in anyway shape or form. Cllr Fenty advised he would like to second that whatever Code is in front of the Council, that members abide by it and can't see any reason why members can't support it. Chairman said this council has always followed it, but interpretations might be different. Moved and voted 10 for the motion and 1 abstaining which was Cllr. Baron.

RESOLVED: That Humberston Parish Council reaffirms its acceptance that it has to abide by the Letter of the law and supports and complies with the Code of Conduct currently in force For Humberston Parish Council

- e) To receive and consider advice/guidance received regarding the application of DPI's and granting of dispensations relating to allotment holders of the Parish Council members and agree any necessary actions – Cllr. Fenty

Cllr. Fenty spoke on this matter and had circulated information electronically to all members. Proposal that dispensations not be considered by the Clerk as it was unfair to the Officer and that the Council should be given the power to decide on dispensation requests. Cllr. Fenty proposed:

- 1) That the Governance Committee be asked to recommend changes to the Code of Conduct reflecting on the information received, and to incorporate that the Council be given authority to issue dispensations to be approved by the Council.**

And this was seconded by Cllr. Shreeve. Cllr. Robinson proposed an amendment which was that the Governance Review Committee of the Parish Council be asked to consider the Code of Conduct at its next meeting, as to its implementation and how it deals with the issue of dispensation. Cllr. Bailey seconded the amendment. Voting for the amendment 5 members and voting against the amendment 6 members. Amendment defeated.

The Council then voted on the original proposal by Cllr. Fenty. Voting for the motion 6, voting against the motion 5. Motion carried.

RESOLVED: That the Governance Committee be asked to recommend changes to the Code of Conduct reflecting on the information received, and to incorporate that the Council be given authority to issue dispensations to be approved by the Council.

Cllr. Fenty then made another proposal:

- 2) That Councillors who are allotment holders are given an annual dispensation to be granted by the Council subject to them satisfactorily completing a written dispensation form as attached, which can be presented at the meeting or before under the standard agenda item.

This was seconded by Cllr. Reynolds. Voting for the motion 6 members, voting against the motion 3 and abstaining 3. Motion carried.

RESOLVED: That Councillors who are allotment holders are given an annual dispensation to be granted by the Council subject to them satisfactorily completing a written dispensation form as attached, which can be presented at the meeting or before under the standard agenda item.

Standing Orders extended to 10 pm.

- f) To consider whether training is necessary for members and Officers in respect of the current Code of Conduct in force for Humberston Parish Council and agree any necessary actions – Cllr. Fenty

Cllr. Fenty asked for this item to be withdrawn and not considered as he felt everyone was now sufficiently well informed. Cllr. Shreeve advised this matter would be taken forward to the Governance Review Committee and Cllr. Tuplin asked about a clear policy of when members should leave the room and Cllr. Shreeve said this would be discussed at the next Governance Review Meeting.

RESOLVED: That this item is withdrawn for consideration

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

16/125 Finance

a) Cheques for authorization as per attached list

Clerk declared an interest under the SLCC Clerk’s Code due to an interest in a family member as a payee on the payment list. Chairman advised that this was in relation to repairs to the Notice Board and that he had requested the Clerk ask the contractor to carry out the works and this had not been authorized by the Clerk herself.

At this point Cllr Tuplin asked for it to be made clear to all that the Clerk did not have any input into salary scales for Officers, these were set nationally and the current Clerk’s contract reflected the national scales for paid officers which are set by NALC/SLCC. Noted.

RESOLVED: That payments as per list circulated be authorized.

b) To formally record copies of budget information circulated to all members

All members had now received copy of budget for 17/18.

RESOLVED: That all members had been issued with budget paperwork for fy 17/18

c) To receive and approve third quarter accounts up to end December 2017

Approved and signed by the Chairman.

RESOLVED: That third quarterly accounts be approved.

Chairman closed the meeting at 9. 36 pm.

Signed:

Date: