

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 3rd JANUARY 2017 AT 7.00 PM AT WENDOVER PADDOCK HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. Bailey, Scoffin, Tuplin, Fenty, Shreeve, Robinson, Baron, Reynolds and Stevenson

Apologies: Cllr. Mrs. C. Hall

In Attendance: PCSO Burrows
PC Dunks
Cllr. Harness, NELC Ward Cllr.

There was 1 member of the public present.

16/104 Acceptance of Apologies

Received from Cllr. Mrs. C. Hall due to illness – received and accepted.

RESOLVED: That apologies be accepted

16/105 Declarations of Interest – Code of Conduct 2012

Standing DPI's in allotment matters of Cllr. H. Hall and J. Baron due to allotment tenancies.

16/106 To approve minutes of previous meetings from November 2016 –

Main Council meeting -6.12.16/Planning Meeting 06.12.16/Personnel meeting 06.12.16/Planning Meeting 19.12.16 and Special Meeting 19.12.16

All minutes approved as true record of the meetings and signed by the Chairman.

RESOLVED: That all minutes of the meetings listed be approved as true record.

16/107 Police Report (for information only)

Police present and PCSO Burrows read out police report. Issues discussed included Thorpe Park incidents and importance of pressing for more policing time within Humberston. PC to formally request this of PC Dunks who would pass to higher authority and Ward Cllrs. to do the same. Noted.

16/108 Highways/Footpaths/Traffic Issues

a. To receive update from Clerk on highways matters and agree any necessary actions
NELC had given information about bollard o/s of shops on North Sea Lane and this was noted.

b. To receive update on works to Strang Walk and agree any necessary actions
Works had now been completed.

16/109 Correspondence

a. To receive any other correspondence to date of meeting for information only
Correspondence received re the flowers and plants being discarded in the cemetery and Clerk advised a sign had now been provided which would be put up and hopefully this would stop the issue. Noted. Clerk to advise HAHA to remind all tenants that the cemetery bin is NOT for allotment waste.

16/110 Future Dates

Next Parish Council Meeting – Tuesday 7th February 2017

Next Committee/Planning Night – Tuesday 24th January 2017 inc budget/precept Setting – Governance Review would not now be held that night as Cllrs. Fenty and Shreeve offered apologies for that date. Clerk to liaise with Cllr. Shreeve over new date.

Allotment Rent Collection – January 16th, 20th and 21st (Clerk, Cllr. Bailey and HAHA)

16/111 Reports (for information only)**Ward Cllrs. Report**

All three members contributed to verbal report. Budget issues, issue on Thorpe Park with locked car park, some traffic issues. Noted and agreed that letter be sent to Thorpe Park over locked car park.

Any other reports

None.

Public Break

Nothing raised.

16/112 Wendover Halls and Paddock

- a) To consider outstanding issues for new build and agree any necessary actions

Snagging list being compiled by Clerk and would be auctioned. Ramp outside still outstanding and Clerk to progress with NELC.

- b) To receive update on number of new hirings etc. and agree any necessary actions

Clerk updated on hirings and members pleased that so many hirings were already booked into the Hall.

- c) To agree arrangements for Official Opening confirmed as 20th January 2017.

Mayor attending at 6.00 pm. Light refreshments to be provided. Cllr. Fenty offered to supply wine on sale or return and would organize this ready for the evening together with glasses. Clerk to organize other details. Clerk would organize publicity with Telegraph and Chronicle and provide some posters for putting up in the village as well as advertising via website and social media.

RESOLVED: That wine and nibbles be provided as agreed

16/113 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

Circulated as received and noted.

- b) Parish Council Newsletter – to receive update on next edition and agree any actions

Clerk and Cllr. Scoffin to meet in late January/early February to progress.

- c) To consider allotment tenancy agreements for 2017, agree any changes/amendments etc. and agree arrangements for allotment rental collections

Chairman advised meeting that he did not feel he should leave for this item but Clerk reminded Cllrs. Hall and Baron that they had a DPI in allotment matters and could not stay. Cllrs. Bailey and Shreeve reminded the meeting that the correct procedure was for the two members not to be present and they then did leave.

Cllrs. Hall and Baron left the meeting for this item due to declared DPI.

Allotment tenancy agreement agreed with additions of preventing carpet being used as weed suppressant and that only appropriate horticultural suppressants should be used; refunds might not be given if people who vacate allotments leave them in an untidy state.

Clerk would not issue agreements on dates already agreed for allotment rent collection.

RESOLVED: That the tenancy agreement for 2017 be approved with additions/amendments agreed And that Clerk now proceed to issue allotment tenancy agreements and collect rentals For 2017/18 on dates already agreed.

d) To receive quotation for allotment site boundary re planting and agree any actions

Quotations received from Cemetery Contractor, Alexander Hubbard Ltd. Agreed double row of smaller plants at cost of £675 plus VAT and that includes planting.

RESOLVED: That allotment hedging quotation be accepted at cost of £675 + VAT from Alexander Hubbard

16/114 Finance

a) Cheques for authorization as per attached list

All cheques as per list circulated, approved for payment.

RESOLVED: That payments be approved to be made.

b) To receive confirmation of local council tax support grant from NELC

Local Council Tax support grant letters had been received and amount confirmed as £6,982.00. This figure to be c/f to budget meeting to be held on 24th January 2017. Noted.

The Chairman then closed the meeting at 8.50 pm.

Signed: Date: