



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
e-mail 'kathy.parishcouncils@ntlworld.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY
2nd JANUARY 2018 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 21.12.17

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 17/107 Acceptance of Apologies
- 17/108 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 17/109 To approve minutes of previous meetings from December 2017:
Main Council meeting, Planning Meetings x 1, Personnel Committee Meeting
And to endorse any recommendations from Committee Meetings
- 17/110 Police Report (for information only)
- 17/111 Highways/Footpaths/Traffic Issues
- a. To receive update from Clerk on highways matters

/over...

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

- 17/112 Correspondence
a. To receive any correspondence to date of meeting
- 17/113 Future Dates
Next Parish Council Meeting – Tuesday 6th February 2018
Budget Meeting – Tuesday 18th February 2018
Allotment Committee Meeting – potentially 05.01.18
- 17/114 Reports (for information only)
Christmas Event – 08.12.17
Personnel Committee Report from Personnel Committee Chairman
To receive any other reports
- 17/115 Wendover Hall and Paddock
a) To receive update on safety matting repairs in Paddock for information
b) To receive update on order of fire doors for Wendover Hall and agree any further necessary actions
c) To receive notice of permanent hiring for Rainbows/Brownies at Paddock Hall
- 17/116 Parish Council Matters
a) To receive information from ERNLLCA/NALC/NELC and note for circulation
b) Parish Council Newsletter – to receive report on recent/next edition
c) To consider and agree allotment tenancy for publication in February 2018 and to agree continuation of NSALG membership and provision of insurance for allotment plots with costs passed onto allotment tenants and agree necessary action
d) To receive dates from Clerk to organize collection of allotment rents for 2018
e) To consider issue of management of excavated soil at cemetery and agree any necessary actions
- 17/117 Finance
a) Cheques for authorization as per attached list
b) To receive update on half yearly internal audit report and agree any necessary actions
c) To receive Council Tax Support grant information from NELC for fy 18/19 to carry forward to budget meeting
d) To receive figure from Personnel Committee for Staffing Budget for fy 18/19 for inclusion in full Council budget for fy 18/19
e) To consider contribution towards SLCC membership for Clerk and agree any necessary actions

Kjp/21.12.17