

MINUTES OF A MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 2nd JANUARY 2018 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Hall (Chairman)
Cllr. Stevenson, C. Hall, Baron, Fenty, Robinson, Shreeve, Tuplin, Bailey and Watkins

Apologies Cllr. Scoffin

In Attendance Cllr. Harness, NELC Ward Cllr.
Sergeant Will Harrison – Local Community Policing Sergeant

There were 4 members of the public present.

17/107 Acceptance of Apologies

Apologies received from Cllr. Scoffin (part work and part family illness) – accepted.

RESOLVED: That apologies be received and accepted.

17/108 Declarations of Interest – Code of Conduct 2012

None made.

17/109 To approve minutes of previous meetings from December 2017:

Main Council meeting, Planning Meetings x 1, Personnel Committee Meeting

Minutes as circulated, agreed as true record of all of the meetings and signed by appropriate Chairmen.

RESOLVED: That all minutes be approved as true record of the meetings

And to endorse any recommendations from Committee Meetings

Note no recommendations from Committees received as Personnel Committee has full delegated powers. Noted.

17/110 Police Report (for information only)

Sgt Harrison present and went through report.

Main concern is burglaries and policing team had been doing a lot of extra work on the issue. Several key arrests made and the figures have decreased and continue to do so. Cllr. Shreeve advised he had tried to escalate this issue of burglaries and he was pleased to discover what work the police had been doing and that it was being dealt with.

Chairman thanked him for his attendance.

17/111 Highways/Footpaths/Traffic Issues

a. To receive update from Clerk on highways matters

Lidgard Road footpath near to public house is breaking up and the corner of Swales Road and Fieldhouse Road. Ward Cllrs. have looked at that area and NELC has been out but advised it was not sufficiently bad enough for action. Pot holes in Fieldhouse Road between Swales Road and Midfield Road also reported. Agreed that the Clerk write to the Portfolio holder regarding the state of these areas asking for reassessment and action. Cllr. Fenty recommended that the PC start a petition about Fieldhouse Road. Agreed that Cllr. Fenty to sort out wording for petition and let Chairman have it.

RESOLVED: That Clerk write to Portfolio holder and that Cllr. Fenty and Chairman liaise to Commence a petition on the state of Fieldhouse Road.

17/112 Correspondence

- a. To receive any correspondence to date of meeting

Nothing to report.

17/113 Future Dates

Next Parish Council Meeting – Tuesday 6th February 2018 – apologies from Cllr. Shreeve received.

Budget Meeting – Tuesday 16th January 2018 with Planning Meeting beforehand.

Allotment Committee Meeting – 05.01.18

Town and Parish Liaison – 1st February 2018 (moved from 25th January 2018)

17/114 Reports (for information only)

Christmas Event – 08.12.17

Cllr. Robinson reported. Very good event and very well attended. Fortunate in Cllr. Stevenson opening event and being escorted by Cllr. Baron. Debrief to be held and a worthwhile sum of over £100 had been raised for charity. Special thanks were asked to be minuted to Cllr. Stevenson, Cllr. Baron and those who had helped organize and were present to help at the event – Cllrs. Bailey, Tuplin, Scoffin and Watkins and also the Humberston Happening Team, particularly Trevor and Edin and the local guides group. HAHA also thanked for their assistance. Cllr. Tuplin advised it had been a very good event. The Chairman of the Council raised an issue with Cllr. Robinson over the official opening of the event and a discussion took place with a disagreement over the actual protocol for the official opening of the event.

Personnel Committee Report from Personnel Committee Chairman

Cllr. Tuplin as Chairman gave a short report. The Personnel Committee had met in December to consider a grievance from a member of staff which after consideration by the Committee, had been upheld by the Committee. The member of staff concerned had generously suggested mediation and the Committee would now invite the parties involved to take part in mediation. Noted.

To receive any other reports

None given.

17/115 Wendover Hall and Paddock

- a) To receive update on safety matting repairs in Paddock for information

Had been carried out or was in the process of being completed. Noted.

- b) To receive update on order of fire doors for Wendover Hall and agree any further necessary actions

As per the Council's instructions, further quotations had been sought by the Clerk with finally a second quotation obtained through the Chairman. The Clerk had liaised with the Chairman to agree that the cheapest quotation be actioned and the doors had now been ordered and the Fire Brigade informed of the progress made. Emergency lighting to exterior had also been ordered by the Clerk as per Fire Brigade recommendation and it was also agreed that the Clerk ask the electrician to improve the exterior lighting to Wendover Paddock Hall for safety reasons.

RESOLVED: That improved exterior entry lighting at Wendover Paddock Hall be actioned

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

c) To receive notice of permanent hiring for Rainbows/Brownies at Paddock Hall
Clerk advised these groups had now relocated from January 2018 to the Paddock Hall on a Friday evening and this was welcomed by members. Noted.

Public Break.

Pothole in the car park reported.

Someone on the allotment site taking car numbers raised by HAHA but Cllr. Baron advised it had been him as he had been taking the number of someone who came and used the cemetery bin.

17/116 Parish Council Matters

a) To receive information from ERNLLCA/NALC/NELC and note for circulation
Quiet over Christmas period and office had also had internet failure which would be resolved that week when any outstanding information would be circulated. Noted.

b) Parish Council Newsletter – to receive report on recent/next edition
First week in March would see next edition. Noted.

c) To consider and agree allotment tenancy for publication in February 2018 and to agree continuation of NSALG membership and provision of insurance for allotment plots with costs passed onto allotment tenants and agree necessary action

Since Clerk had been unable to send out due to technical issues, the agreement of the tenancy agreement for 2018 would be considered on 16th January 2018 at the budget meeting.

RESOLVED: That the tenancy agreement for allotment tenancies for 2018 be considered and agreed At the January budget meeting on 16.01.18

d) To receive dates from Clerk to organize collection of allotment rents for 2018
The dates had been agreed with HAHA and three dates of 20/1, 22/1 and 26/1 had been agreed. Clerk, HAHA representative and Cllr. Bailey as Chairman of Allotment Committee to be present.

RESOLVED: That Clerk and Cllr. Bailey collect allotment rents and issue tenancy agreements on Dates agreed with representative from HAHA to also be present.

e) To consider issue of management of excavated soil at cemetery and agree any necessary actions

Clerk recommended that a proactive plan be drawn up to deal with the excavated soil which could then be included in the budget considerations for 2018. This was agreed.

RESOLVED: That Clerk obtain further information and make recommendations to budget meeting Regarding plan for removal of excavated soil

17/117 Finance

a) Cheques for authorization as per attached list
Payments as per list circulated, agreed to be made.

RESOLVED: That payments as per list circulated be approved

b) To receive update on half yearly internal audit report and agree any necessary actions
Awaiting new date to be advised by internal auditor. Noted.

- c) To receive Council Tax Support grant information from NELC for fy 18/19 to carry forward to budget meeting

Figure received from NELC for Humberston of £6,797.36. Noted.

- d) To receive figure from Personnel Committee for Staffing Budget for fy 18/19 for inclusion in full Council budget for fy 18/19

Personnel Committee had agreed a figure of £47,000 for operational staff budget for 18/19 and this was received by the Council and to be included in budget figures for fy 18/19.

- e) To consider contribution towards SLCC membership for Clerk and agree any necessary actions

Clerk gave information as requested by the Council and left the room for this item, taking no part in debate or decision making.

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

RESOLVED: That contribution be made of £50.00 for Clerk’s SLCC membership for 2018.

Chairman closed the meeting at 8.10 pm.

Signed:

Date: