

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 5<sup>th</sup> JULY 2016 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Hall (Chairman)  
Cllrs. Mrs. Hall, Bailey, Tuplin, Baron and Stevenson

**Apologies:** Cllr. Scoffin

**In Attendance:** Cllrs. Shreeve, Harness and Fenty, Ward Cllrs., NELC

There were 7 members of the public present and 1 member of the Police

**16/42 Acceptance of Apologies**

Cllr. Scoffin due to holidays – received and accepted.

**RESOLVED: That apologies be received and accepted**

**16/43 Declarations of Interest – Code of Conduct 2012**

- (a) To receive clarification from ERNLLCA on members who also hold an allotment tenancy from the Council requiring to declare a DPI in allotment matters and the necessary actions required to comply with any declared DPI

The Clerk had circulated advice from ERNLLCA to all members direct from ERNLLCA. The Clerk had also requested confirmation from NELC of the ruling given to Cllr. Hall earlier in the year, and which had been minuted by the Parish Council at the time, on the situation with DPI's but no response had yet been received. Cllr. Bailey requested that it be minuted that she understood the information provided by ERNLLCA and the advice given and Cllrs Tuplin and Stevenson also advised that the advice was clear and they had understood it. It was agreed that this matter now be left pending any response from NELC. Further discussions took place, including input from Ward Cllrs. The Chairman advised that the three members with DPI's had been advised that they should try a test case by remaining in the room and the Clerk reiterated that should they do so then she would report a breach of a DPI to the appropriate body. Chairman proposed that the Council waits for the response from NELC before rediscussing this matter and all were in favour apart from Cllr. Bailey who asked it be recorded she voted against this as there was no decision to be made as this matter was clear with regard to the law.

- (b) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

DPI's in allotment matters from Cllrs. Hall, C. Hall and Baron.

- (c) To note dispensations given to any member of the council in respect of the agenda items listed below.

None requested and none awarded.

**16/44      To approve minutes of previous meetings from June 2016 inc any committee minutes**

Minutes of meetings held in June, as circulated, were approved and signed by the Chairman. The Chairman then advised the meeting that in connection to an item in the minutes, a member of the public had submitted a complaint against the Chairman for his behavior at that meeting. The Chairman advised that he had been written to by the Monitoring Officer at NELC.

**RESOLVED: That the minutes be approved as true record of the meetings.**

**16/45      Police Report (for information only)**

Report received and circulated to all members. LPT member present and went through the report. Chairman advised that the patrols had been less visible within the village and would like this comment taken back to the team. Report noted.

**To receive any update/clarification on shed allocation scheme from LPT**

None received.

**16/46      Highways/Footpaths/Traffic Issues**

- a. To receive update from Clerk on highways matters

Members asked Clerk to write to Post Office asking for Post Box outside of new post office on North Sea Lane. Hedges overgrown reported to Clerk for letters and issue with new build on Humberston Avenue with planning enforcement and Ward Cllrs. to take forward. All noted.

**16/47      Correspondence**

- a. To receive any other correspondence to date of meeting for information only

None received.

**16/48      Future Dates**

Next Parish Council Meeting – Tuesday 2<sup>nd</sup> August 2016  
 Next Committee/Planning Meeting night – Monday 18<sup>th</sup> July 2016  
 Personnel Committee Meeting – Monday 11<sup>th</sup> July 2016 at 9.00 am  
 Town and Parish Liaison – Thursday 28<sup>th</sup> July 2016  
 ERNLLCA District Meeting – Thursday 21<sup>st</sup> July 2016  
 Allotment Committee Meeting – Monday 11<sup>th</sup> July 2016 at 6.10 pm

**16/49      Reports (for information only)**

No reports received.

**16/50      Wendover Hall and Paddock**

- a) To receive notice of meeting with NELC re roofing and guttering materials for new build and agree any necessary actions

Meeting being organized with NELC to discuss the outstanding materials discharge and also the members needed to decide on a name for the new extension with inscription on the plaque. Noted.

**Public Break**

Residents present re St Christophers Road and the trees overhanging from the school grounds. Taken up by Ward Cllrs. who offered advice and then further action possibilities.

**16/51 Parish Council Matters**

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All circulated electronically as received or via circulation bag.

- b) Parish Council Newsletter – to receive confirmation of distribution of Summer edition

Cllr. Bailey advised that it had now been distributed and this was her last edition. The Clerk and Cllr. Scoffin would be organizing the September edition. Noted.

- c) To receive update on Christmas Event for 2016 and agree any necessary actions

Chairman reported meeting held. No marquee required. All details have been agreed apart from raffle. Clerk to check how many were printed for previous year and report back. Floodlighting also to be discussed at next meeting. Noted.

- d) To consider removal of tree in Cemetery due to health and safety reasons and consider quotation from cemetery contractor and agree any actions

Two complaints received from visitors over low hanging tree. Agreed quotation for removing tree as obtained from Cemetery maintenance contractor. Clerk to instruct to have tree removed.

**RESOLVED: That the overhanging tree be removed from the Cemetery**

**16/52 Finance**

- a) Cheques for authorization as per attached list

Payments as per list circulated, approved to be made.

**RESOLVED: That payments be made as per list circulated.**

- b) To receive confirmation on refund of historic business rates for cemetery site

This had been successful and Goodman Nash had recovered the last 5 years' worth of rates with hopefully free rates also until 2020. Cllrs. thanked Clerk for organizing this. Confirmation would come of amount when cheque or credit received.

**RESOLVED: That recovered rate scheme has been successful**

- c) To consider grant aid request from 2<sup>nd</sup> Humberston Guides for funding for games equipment and agree any necessary actions

Agreed £200 donation to be made. Clerk to write and invite to next meeting.

**RESOLVED: That £200 donation be made to 2<sup>nd</sup> Humberston Guides and presentation to be made.**

The Chairman closed the meeting at 8.10 pm.

Signed: .....

Date:.....