

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 4th JULY 2017 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present Cllr. Hall (Chairman)
Cllrs. C. Hall, Stevenson, Reynolds, Baron, Robinson, Tuplin, Scoffin, Bailey and Watkins

Apologies Cllrs. Fenty and Shreeve

There were 3 members of the public present.

17/40 Acceptance of Apologies

Received from Cllrs. Shreeve and Fenty – other commitments
Cllr. Harness as Ward Cllr.

RESOLVED: That apologies be received and accepted

17/41 Declarations of Interest – Code of Conduct 2012

Clerk reminded members of her standing declaration under the SLCC Clerk's Code in payments/grounds maintenance due to contractor and this was noted as standing declaration with no need for Clerk to declare at each meeting.

17/42 To approve minutes of previous meetings from June 2017:

Minutes from Main Council Meeting, Planning Meetings x 2 all approved as true record of the meetings and signed by the appropriate Chairmen.

RESOLVED: That minutes of the meetings as listed be approved as true record of the meetings

17/43 Police Report (for information only)

Police report received and circulated. Apologies from Police for attendance. Noted.

17/44 Highways/Footpaths/Traffic Issues

a. To receive update from Clerk on highways matters

NELC had requested clearance of FP55/Postman's Walk and Chairman advised it had been done. Letter to No. 9 asking for fence to be cleared to be sent. NELC to be advised of Church Avenue, and Parker Road with pot holes as well as Fieldhouse Road.

Agreed that the PC write and express dissatisfaction at grass cutting schedules and advise it is unacceptable.

RESOLVED: That letter be sent to NELC re grass cutting frequencies

b. To receive update on new scheme for parking restrictions on verges and footways and agree any necessary actions

Nothing heard re progress but Clerk had meeting with NELC scheduled for 10th July 2017. Noted.

c. To receive any updates on public car park issues and excavated earth issue and agree any necessary actions

Lining in car park – Clerk to check with NELC on progress. Re issue to rear of Glebe Road, Cllr. Harness had met with residents, developers and planning officers and update awaited. Noted.

17/45 Correspondence

To receive any correspondence to date of meeting

Consultation on waste management from NELC – all members to reply individually if they wished to do so.

NELC had written to gain access to Community Room and Cllr. Reynolds confirmed that someone would be available on the Fitties to allow access. Noted.

17/46 Future Dates

Next Parish Council Meeting – Tuesday 1st August 2017

Next Committee/Planning Meeting night – Tuesday 18th July 2017

Office Closure – 21st to 25th August inclusive

Humberston Summer Fete – Sunday 23rd July 2017

Personnel Committee Meeting – Tuesday 18th July 2017 at 7.00 pm

Town and Parish Liaison – Thursday 6th July 2017

ERNLLCA – District Thursday 20th July 2017 – Humberston Paddock Hall.

Public Break

Resident present said that we had already addressed the issues she was to raise. She also agreed with the PC writing to NELC over the frequency of the grass cutting.

17/47 Reports (for information only)

To receive any reports – none.

17/48 Wendover Hall and Paddock

- a) To receive update and quotations on blinds for Wendover Hall small meeting room and agree any necessary actions

Quotation received for blind in office and then for eyebrow window in Wendover Hall. Members asked that further quotations be obtained and Cllr. Bailey would meet with another company and liaise with Clerk over the issue.

RESOLVED: That alternative window dressing solutions/blind quotations be sourced

17/49 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All information received either circulated electronically or placed in circulation bag. Clerk responded to request from a member re email contact by advising that it had been a decision of the Council that all members choosing to receive information by email must use a dedicated PC email address. If this was not acceptable then a hard copy would be sent out to any member requesting it.

- b) Parish Council Newsletter – to receive notice of next edition

Closing date first week in August. Chairman advised that two residents had complained that there are no phone numbers in the Newsletter and Clerk and Cllr. Scoffin would print phone numbers in the next edition. Cllr. Scoffin advised that the cover would be changed to appropriate photographs etc. throughout the year and members welcomed this and had no issues with it.

Agreed that an extra 150 copies be printed as from September 2017 edition to allow for new homes etc.

RESOLVED: That an extra 150 copies be printed of future Newsletters.

- c) To receive written report on Summer Event, consider items and agree any necessary actions

No written report taken but verbal report given. Wendover Paddock to be measured out to plan the stalls etc. All cars to be off site by 12.15 pm with setting up to be finished by 12.00 noon. Laser shooting vehicle to remain onsite however as this was necessary. Clerk reminded Chairman of need for risk assessments and Chairman advised they would be done by the following week. Clerk confirmed Temporary Licence had been confirmed. Clerk to ask Gingerbread House for its risk assessments and insurance also. Monday 17th July is next meeting.

Clerk asked to put request for volunteers on Facebook site as three more volunteers required for the day. All noted.

- d) To consider issue of boundary on Humberston Allotment Site and agree any necessary actions

Clerk obtaining fencing quotes as previously agreed at last meeting.

- e) To receive update/report on cemetery complaints and note start of new grounds maintenance contract as from 01.07.17 and agree any necessary actions

New contractor now in place from 1st July 2017. Agreed previously that Clerk carry out contact with contractors by email and copy Chairman in over all routine contractual matters. Chair advised that some extra works might be necessary for the new Contractor and it was agreed that Chair, Vice-Chair and Cllr. Reynolds meet with contractor to discuss if required and then report back to full Council for decision

RESOLVED: That liaison working group be set up for extra-contract works for grounds Maintenance as agreed

17/50 Finance

- a) Cheques for authorization as per attached list

All payments as circulated agreed to be made.

RESOLVED: That all payments be made as agreed.

Chairman closed the meeting at 8.23 pm.

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| Signed: Date: |
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