



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
e-mail 'kathy.parishcouncils@ntlworld.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY
6TH JUNE 2017 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 30.05.17

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 17/28 Acceptance of Apologies
- 17/29 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 17/30 To approve minutes of previous meetings from May 2017:
Main Council Meeting, Planning Meetings x 2, Annual Parish Meeting and Allotment Committee Meeting and Wendover Project Group Meeting
And to endorse any actions from Committee Meetings
- 17/31 To receive and consider candidate for Cooption to fill casual vacancy:
Candidate – Mrs. D. Watkins
- 17/32 Police Report (for information only)

/over...

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

17/33 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters
- b. To receive update on new scheme for parking restrictions on verges and footways and agree any necessary actions
- c. To receive any update from meeting held with NELC on parking issues and agree any necessary actions

17/34 Correspondence

- a. To receive any correspondence to date of meeting

17/35 Future Dates

Next Parish Council Meeting – Tuesday 4th July 2017
Next Committee/Planning Meeting night – Tuesday 20th June 2017
Office Closure – 26th to 30th June inclusive
Humberston Summer Fete – Sunday 23rd July 2017
To set date for Personnel Committee meeting

17/36 Reports (for information only)

To receive any other reports

17/37 Wendover Hall and Paddock

- a) To receive update on access ramp and agree any necessary actions
- b) To receive update on curtains ordered and update on blinds for Wendover Hall_small meeting room and agree any necessary actions

17/38 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation
- b) Parish Council Newsletter – to receive notice of next edition
- c) To receive written report on Summer Event, consider items and agree any necessary actions
- d) To consider issue of boundary on Humberston Allotment Site and agree any necessary actions
- e) To consider issue of greenhouses/sheds/other equipment left on vacant allotment plots and agree any necessary actions
- f) To receive update/report on Cemetery/Grounds Maintenance Contract commencing July 2017 from Clerk and agree procedures to be put in place in respect of

17/39 Finance

- a) Cheques for authorization as per attached list
- b) To internal audit report for fy 16/17 and agree any necessary actions
- c) To receive full year accounts and account reconciliation for fy 16/17 and approve
- d) To receive Annual Return and consider governance statement and agree submission of report once completed for external audit with any necessary actions
- e) To note dates for exercise of public rights of inspection of accounts and agree any necessary actions

Kjp/30.05.17