



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
e-mail 'kathy.parishcouncils@ntlworld.com'

TO ALL COUNCILLORS:

YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY 5TH JUNE 2018 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 30.05.18

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

Prior to the meeting commencing, there will be a presentation to the Brownies and Guides of the Grant Aid Awarded by the Parish Council

18/27 Acceptance of Apologies

18/28 **Declarations of Interest** – Code of Conduct 2012

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed.

18/29 To approve minutes of previous meetings from May 2018:
Main Council meeting, Planning Meetings x 1, Personnel Meetings x 2,
Annual Parish Meeting for Humberston
And to endorse any recommendations from Committee Meetings if applicable

18/30 Police Report (for information only)

/over...

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

18/31 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters

18/32 Correspondence

- a. To receive any correspondence to date of meeting

18/33 Future Dates

Next Parish Council Meeting – Tuesday 3rd July 2018
Next Planning/Committee Night – Tuesday 19th June 2018
Town and Parish Liaison – Thursday 26th July 2018
Highways Meeting with Engie – Wednesday 22nd August, 2018
Wendover Committee – tbc
Allotment Committee – tbc
Office Closure – 18th June to 22nd June 2018
Summer Fair – to receive update
Any other future dates

18/34 Reports (for information only)

Highways Meeting with ENGIE – 23.05.18
To receive any other reports

18/35 Wendover Hall and Paddock

- a) To receive update on quotations for repairs to car park at WEndover and agree any necessary actions
- b) To receive report on roof repairs and agree any necessary actions

19/36 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation including upgrading of website
- b) Parish Council Newsletter – to receive report on recent/next edition
- c) To receive further information regarding the provision of a defibrillator for the village and agree any necessary actions
- d) To receive update on compliance with new General Data Protection Registration and agree any necessary actions
- e) To consider issue of verge cutting frequency by NELC and consider extra cutting to be carried out by the Parish Council
- f) To consider appointing another named substitute member of Allotment Committee to ensure quorum for meetings
- g) To consider awarding specific delegated power to Allotment Committee and Clerk to issue standard pro-forma letters following allotment site inspection visits in line with adopted Allotment Protocol

19/37 Finance

- a) Cheques for authorization as per attached list

Over...

- b) To receive the year end accounts and account reconciliation for fy 17/18 and formally approve
- c) To receive internal audit report for final six months of fy 17/18 and agree any necessary actions
- d) To agree completion of Annual Return, submission to external auditors and note the dates for the public rights of inspection and agree any necessary actions

- 19/38 To consider exclusion of press and public
To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential informationⁱ
- 19/39 To receive information from the Personnel Committee and Clerk over procedural matter
In connection with GDPR and data protection
- 19/40 To receive update on training for individual members from Standards Board case outcome
And agree any necessary actions

kjp/30.05.18
