

**MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 1<sup>st</sup> NOVEMBER 2016 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

**Present:** Cllr. Hall (Chairman)  
Cllrs. Bailey, Scoffin, Robinson, Tuplin (until 7.30 pm), Shreeve, Reynolds, Baron, C. Hall  
and  
Stevenson

**Apologies:** Cllr. Fenty

**In attendance:** PCSO's Dunks and Burrows present  
Cllr. Harness, NELC Ward Cllr.

There were 10 members of the public present.

**16/82 Acceptance of Apologies**

Cllr. Fenty due to business – received and accepted.

**RESOLVED: That apologies be received and accepted**

**16/83 Declarations of Interest – Code of Conduct 2012**

None declared. No DPI's as no allotment matters for discussion. Noted.

**16/84 To approve minutes of previous meetings from October 2016 –**

Minutes of meetings as followed were approved as true record:

Main Council meeting 04.10.16/Planning Meeting 04.10.16/Planning Meeting  
24.10.16/Governance Review Committee 24.10.16 & Allotments Cttee 24.10.16

**RESOLVED: That all minutes be agreed as true record and signed by Chairman and Committee recommendations where presented were endorsed**

**16/85 Police Report (for information only)**

Police report already received and circulated. Read out by PCSO Keeley Burrows. Noted and thanked for their attendance.

And to receive notification of change of PCSO personnel and consider any necessary actions

New PCSO as PCSO Sutton had moved to another post. Agreed to present official Parish Council shield to PCSO Sutton who had served the village for 9 years and also send a letter of commendation and thanks to the Police Authority.

**RESOLVED: That plaque from PC be presented to PCSO Sutton at date to be arranged and Letter of thanks for his service be sent to local police authority**

**16/86 Highways/Footpaths/Traffic Issues**

- a. To receive update from Clerk on highways matters inc parking restriction scheme from NELC re parking on verges and footways

Clerk now holding regular meetings with NELC traffic team manager. November target date for restrictions for verge and footway parking still in place. Noted.

Cllr Stevenson highlighted Sinderson Road and its state of repair and Cllr. Bailey asked for consideration for parking restrictions due to parking issues around Church Lane/Library/The Cloisters. Clerk to pass to NELC.

b. To receive report from meeting with NELC on Fieldhouse Road – 25.10.16

Chairman advised on productive meeting with NELC Officers concerned and sympathetic but explained that funding was the main issue. NELC to look at work in two stages and works may be accelerated if broken into sections of work to be carried out. Noted and further action from NELC awaited.

To receive update on works to Strang Walk and Cemetery Road from Clerk

Strang walk works booked in with Lindsey Tree Services as agreed. Mariner Groundworks had now carried out cemetery Road repairs as requested by Clerk. Quotation had also been sought for some repair works to Wendover Car Park and these would be presented at future meeting. Noted.

c. To consider issue of sign for Fitties Car Park and agree any necessary actions

Not in situ and Chairman confirmed that design needed a frame which was being built by the volunteers who would then make sure it was displayed. Noted.

**16/87**            **Correspondence**

a. To receive any other correspondence to date of meeting for information only

State of cleanliness of Humberston Avenue issue raised by resident in connection with local building works. Ward Cllrs. had visited the Site Manager who had made commitments to deal with issue and said that as show house is opening soon, fairly significant clean up will be undertaken. Also the length of road diversion due to temporary traffic lights had been reduced. Agreed to monitor and report back if no improvements seen.

**RESOLVED: That cleanliness of road outside of building site be monitored and if no improvements Seen, that Ward Cllrs be informed to revisit issue again with Site Manager**

**16/88**            **Future Dates**

Next Parish Council Meeting – Tuesday 6<sup>th</sup> December 2016 – it was agreed to reconsider future meeting days due to new build hall but agreed next main meeting date to be Tuesday 6<sup>th</sup> December.

Next Committee/Planning Night – Monday 21<sup>st</sup> November 2016

Governance Review Committee Meeting – Monday 21<sup>st</sup> November 2016

Allotment Committee Site Visit – Friday 4<sup>th</sup> November 2016

ERNLLCA Annual Conference – Friday 18<sup>th</sup> November 2016 – Cllr. Bailey and Clerk to attend.

ERNLLCA Training – Tuesday 8<sup>th</sup> November 2016 – Cllrs. Tuplin, H Hall, Baron and Clerk to attend

Remembrance Day and Service – Sunday 13<sup>th</sup> November 2016 – Chairman asked for confirmation of numbers.

Proposed Fitties Community Centre Exhibition – 4<sup>th</sup> November 2016 – all members invited to attend.

**Public Break – 7.25 pm**

Paul Harwood, Humberston Fitties – Community Centre exhibition is ongoing project - a £10k feasibility grant from lottery has been received and design plan for combined Fitties centre produced - designed to

take in visitor attraction as well as community centre. Exhibition on Friday is the culmination of the whole project and design study etc. Discovery Centre at 6.00 pm on Friday. Support is needed to enable this to be built and all members were invited to attend. Also designed as a place of safety as well as everything else for emergency situations. 5 members of public then left, leaving 5 public remaining.

**16/89 Reports (for information only)**

ERNLLCA District Meeting – Thursday 27<sup>th</sup> October 2016 at Healing Village Hall

Cllrs. Baron and H Hall attended. Very interesting meeting but not well attended. Main topic was changes to SLCC and its structure for which ERNLLCA will be producing a full report.

Ward Cllrs Report

Nothing to report except point of information from Cllr. Shreeve that he and Cllr. Harness met with Gingerbread house. Noted also Cllr. Harness' change of political allegiance.

Any other reports

None.

**16/90 Wendover Hall and Paddock**

a) To receive progress report on new build and agree any necessary actions

Clerk updated and full report given. Main hurdles are now the access ramp, boiler/central heating works, plumbing in works and drain connection. WI bench if delivered can be secured by builder when doing ramp etc. Clerk ongoing in liaison with NELC/Mr. Nelson to get design of ramp and railings approved. Noted.

b) To receive financial update on project and agree any necessary actions

Clerk had produced spreadsheet with current financial position for new build. Noted. Clerk advised she would draw down remaining £20k of loan allocation only when required.

**16/91 Parish Council Matters**

a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All circulated prior to meeting or placed in circulation box.

b) Parish Council Newsletter – to receive update on current edition and agree any actions

Cllr. Scoffin and Clerk were progressing and were updating adverts and content. Would be published for w/c 14<sup>th</sup> November for Cllr. Bailey to then organize distribution. Noted.

c) To receive update on Christmas Event for 2016, confirmation of date and agree any actions

Confirmation of date to be December 2<sup>nd</sup> 2016 at 6.30 pm. Clerk to organize selection of tree. Guides and Brownies and will be coming to next working group meeting on 16<sup>th</sup> November 2016. Cllr. Tuplin has organized raffle ticket printing as per previous details. Both halls to be used on the night with new hall for the brownies and WI etc. and main hall for teas/coffees/raffles. PA equipment to be purchased by Clerk as agreed with budget of £500.00. Requested and officially invited Revd Salmon to switch on the lights. Clerk to organize fencing and lighting for event from Caspians Hire as usual.

*Woodberry Lodge, 11 Nicholson Road,  
Healing, North East Lincolnshire DN41 7RT*

Clerk to organize advertising of event in Newsletter and also print 100 copies of song sheets with same details as last year.

**RESOLVED: That purchase of tree and all necessary equipment as agreed be organized for event**

d) To receive statement from Chair of Allotments Committee

Cllr. Bailey made short statement on behalf of Committee regarding showing respect and courtesy for all involved. Chairman attempted to raise an issue but Chairman advised that the Committee had agreed there would no questions or discussions on the statement it had agreed. Noted.

**16/92 Finance**

a) Cheques for authorization as per attached list

All payments agreed as per list circulated.

**RESOLVED: That all payments be made as per list circulated.**

b) To receive half year accounts, account reconciliation and agree any actions

Half year accounts with cash book to date and account reconciliation as well as bank statement all circulated and approved and signed by Chairman.

**RESOLVED: That half yearly accounts be approved as correct and signed by Chairman**

c) To confirm date for mid-year internal audit – 07.11.16 at 2.00 pm.

Mrs. Stennett would be conducting half year audit on 07.11.16 at 2.00 pm at the Clerk’s address. Cllr. Shreeve, as Chairman of Governance Review Committee, would be attending to observe. Noted.

The Chairman closed the meeting at 8.05 pm.

Signed: .....

Date: .....