

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 4th OCTOBER 2016 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. Mrs. C. Hall, Tuplin, Bailey, Scoffin, Robinson, Baron, Stevenson and Reynolds (after Cooption)

Apologies Cllrs Shreeve and Fenty

In Attendance Cllr. Harness, Ward Cllr., NELC

There were six members of the public present, including one candidate for cooption.

16/68 Acceptance of Apologies

Cllrs. Fenty and Shreeve –due to business matter and holiday respectively.

RESOLVED: That apologies be accepted.

16/69 Declarations of Interest – Code of Conduct 2012

None declared.

16/70 To approve minutes of previous meetings from September 2016 –

Main Council meeting 06.09.16/Planning Committee 06.09.16/Allotment Committee 06.09.16/Mid Month Meeting 19.09.16/Governance Review Committee 21.09.16 & Personnel Cttee 21.09.16

Minutes as circulated approved as true record of all meetings listed.

RESOLVED: That minutes be approved of record of all meetings listed in September 2016

16/71 Police Report (for information only)

LPT had sent apologies and report had been circulated prior to meeting. Chairman advised that Police and Crime Commissioner had been present at Town and Parish Liaison and had been questioned over recent rise in figures of reported crime at Humberston, but no sufficient information was given. Noted. Letter sent to PCC highlighting that there are two named officers – one part time.

RESOLVED: That letter be sent to PCC for Humberside expressing concern at policing

16/72 Cooption of Candidate to fill Casual Vacancy

To consider one candidate present for cooption onto Humberston Parish Council and agree necessary actions

Mr. Bob Reynolds present as candidate. Mr. Reynolds had received a copy of the Code of Conduct and Cooption Eligibility paperwork prior to standing for cooption.

RESOLVED: That Mr. Robert Reynolds be coopted onto the Council with immediate effect and He signed a Declaration of Acceptance of Office

16/73 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters inc parking restriction scheme from NELC re parking on verges and footways

Clerk gave update on recent meeting with NELC, who were now prioritizing this issue and hoped to have scheme in place for November. Discussed signs and members agreed to locate and report back.

b. To confirm meeting with NELC on Fieldhouse Road – 25.10.16 at 10.00 am

Chairman, members and Clerk to attend. Noted.

c. To receive update on works required to Strang Walk and agree necessary actions

Clerk had obtained further quotation and it was agreed that Lindsey Tree Services be used to carry out the works at a price of £1,860 + VAT.

RESOLVED: That Lindsey Tree Services be used to carry out the works agreed at Strang Walk

16/74 Correspondence

a. To receive any other correspondence to date of meeting for information only

Two letters received but regarding Allotment issues so to go to next allotment committee meeting. Noted.

16/75 Future Dates

Next Parish Council Meeting – Tuesday 1st November 2016

Next Committee/Planning Night – Monday 24th October 2016

Governance Review Committee Meeting – Monday 24th October 2016

Allotment Committee – Monday 24th October 2016

ERNLLCA Annual Conference – Friday 18th November 2016 – Cllr. Bailey, Cllr. Reynolds and Clerk

ERNLLCA District Meeting – Thursday 27th October 2016 at Healing Village Hall

ERNLLCA Training – Tuesday 8th November 2016 – Cllr. Tuplin plus Cllr. Hall and Cllr. Baron

Remembrance Day and Service – Sunday 13th November 2016 –

Chairman requested names for reservation of seats – those to attend are Cllr. Tuplin, Cllrs. Hall x 2, Cllr. Baron x 2 and Cllr. Harness. Clerk will order wreath.

RESOLVED: That those members as shown above attend the events as shown and the Clerk organize a wreath on behalf of the PC for Remembrance Sunday

16/76 Reports (for information only)

Town and Parish Liaison – 29.09.16

Cllr. Hall and Baron attended. Police and Crime Commissioner present.

Mayors Civic Service – 18.09.16

No one attended.

Any other reports

None.

Public Break

Resident – policing of Humberston - does it include the fitties? Pot holes on the fitties discussed also.

16/77 **Wendover Hall and Paddock**

- a) To receive progress report on new build and agree any necessary actions including Confirmation of flooring and contractor

Proposed name for facility as Wendover Paddock Hall – seconded and agreed unanimously.

RESOLVED: That the new facility be named Wendover Paddock Hall

Clerk had obtained further quotation for flooring and it was agreed to contract Carpet Express in Grimsby to carry out the flooring as already chosen.

RESOLVED: That Carpet Express be used to carry out flooring works at new Hall

Clerk reported on all other details which had still to be finalized. Noted.

- b) To receive financial update on project and agree any necessary actions

Spreadsheet had already been circulated and noted.

16/78 **Parish Council Matters**

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All in circulation bag or already circulated electronically.

- b) Parish Council Newsletter – to receive update on current edition and consider Next edition for Christmas 2016 and agree any actions

Cllr. Scoffin and Clerk having editorial meeting on 14.10.16. Verge parking update to be included. Noted.

- c) To receive update on Christmas Event for 2016 and agree any necessary actions including agreement on number of raffle tickets to be printed

Agreed to have 5,000 tickets printed. Clerk to obtain price and if less than the price quoted to Cllr. Tuplin, then to proceed, if not Cllr. Tuplin to instruct her contractor. Agreed that some should be available to be sold on the night of the event. Next meeting to be held on 21st October and then report back to November Council meeting with regard to further details.

RESOLVED: That 5,000 raffle tickets be printed and Clerk and Cllr. Tuplin to liaise on best price And then order when date of event confirmed.

- d) To note Fitties Car Park sign now completed and delivered

Car park sign now delivered by Cllr. Baron to site. Noted.

16/79 **Finance**

- a) Cheques for authorization as per attached list

All payments as per list scheduled agreed to be made.

RESOLVED: That all payments be made as per list circulated

- b) To confirm date for mid-year internal audit – 17.10.16 at 10.00 am

This had been arranged for Monday 17th October at 2.00 pm. Noted.

- c) To receive Annual Return from external auditors and agree any necessary actions

Annual Return received back from PKF Littlejohn. Clerk advised on comments made, these were noted but no further actions agreed by members and the Audit was declared officially finished for fy 15/16.

RESOLVED: That audit for fy 15/16 be officially closed and no further actions required.

- d) To consider request from Bowling Club at Wendover for financial assistance with lifting mechanism for bowling equipment and agree any actions

This item was deferred by the Bowling Club whilst they explored funding options. Noted.

16/80 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential informationⁱ

16/81 To receive report from appraisals from Personnel Committee - Cllr. Tuplin

The Clerk had also left the room for this item. Cllr. Tuplin gave a short statement to the meeting.

Chairman closed the meeting at 8.28 pm.

Signed:	Date:
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