



Humberston Parish Council

Clerk to the Council – Kathy Peers Telephone (01472) 280290
e-mail 'kathy.parishcouncils@ntlworld.com'

TO ALL COUNCILLORS:

**YOU ARE SUMMONED A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL ON TUESDAY
3rd OCTOBER 2017 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON**

Please inform the Clerk if you are unable to attend.

KJ Peers

Clerk to the Council – 26.09.17

A G E N D A

The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained on the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 17/73 Acceptance of Apologies
- 17/74 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 17/75 To approve minutes of previous meetings from August 2017:
Wendover Project Committee AND Personnel Committee
To approve minutes of previous meetings from September 2017:
Main Council meeting, Planning Meetings x 2, Special Council Meeting
Allotment Committee and Wendover Project Group Committee
And to endorse any recommendations from Committee Meetings
- 17/76 Police Report (for information only)

/over...

***Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT***

17/77 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters
- b. To receive update on new scheme for parking restrictions on verges and footways and agree any necessary actions
- c. To receive and consider correspondence regarding St Christophers Playing Fields and agree any necessary actions (Cllr. Harness)

17/78 Correspondence

- a. To receive any correspondence to date of meeting

17/79 Future Dates

Next Parish Council Meeting – Tuesday 7th November 2017

Next Meeting night – Tuesday 17th October 2017

ERNLLCA Conference – Friday 17th November 2017

Remembrance Day – Sunday 12th November 2017

Local History Day – Saturday 14th October 2017

Christmas Tree Lighting Event – Friday 8th December 2017

17/80 Reports (for information only)

Town and Parish Liaison – Thursday 28th September 2017

To receive any reports

17/81 Wendover Hall and Paddock

- a) To receive update re blinds for Wendover Hall_small meeting room and agree any necessary actions
- b) To receive quotations for repairs to safety matting in paddock and agree necessary actions
- c) To receive quotation for replacement fire doors at Wendover Hall and agree any necessary actions

17/82 Parish Council Matters

- a) To receive information from ERNLLCA/NALC/NELC and note for circulation
- b) Parish Council Newsletter – to receive notice of next edition
- c) To receive response from resident on issue of fencing of boundary on Humberston Allotment Site, information from NELC and agree any necessary actions
- d) To receive request that a member of this Council may provide the Clerk with an email address, other than the dedicated Parish Council address created for that Councillor, to which all parish council correspondence is sent and to agree any actions
- e) To consider action on donation/usage of proceeds from Humberston Summer Fete and agree any necessary actions
- f) To receive Site Inspection Report from Cemetery and agree any necessary actions
- g) To receive any update on Decision Notice from NELC's Standards Adjudication Panel and agree any further necessary actions

/over...

17/83

Finance

- a) Cheques for authorization as per attached list
- b) To receive Annual Return from external auditors for fy 16/17 and agree any necessary actions
- c) To receive notification of pension scheme contribution increases in line with legislation effective from 01.04.18 for information.

Kjp/26.09.17