

MINUTES OF A PARISH COUNCIL MEETING OF HUMBERSTON PARISH COUNCIL HELD ON TUESDAY 5th SEPTEMBER 2017 AT 7.15 PM AT WENDOVER HALL, WENDOVER PADDOCK, HUMBERSTON

Present: Cllr. Baron (In the Chair)
Cllrs. Fenty, Reynolds, Watkins and Stevenson

Apologies: Cllrs H. Hall, C. Hall, Bailey, Tuplin, Robinson, Scoffin and Shreeve

In Attendance: 2 x Representatives, Humberside Police

There was 1 member of the public present.

17/62 Acceptance of Apologies

Received from Cllrs. H. Hall and C. Hall (holidays); Cllrs. Bailey, Tuplin, Scoffin and Robinson (ERNLCA training) and Cllr. Shreeve (NELC business) – accepted.

RESOLVED: That apologies be received and accepted

17/63 Declarations of Interest – Code of Conduct 2012

None made.

17/64 To approve minutes of previous meetings from August 2017:

Agreed that minutes from Main Council meeting and two planning meetings be approved as true record of the meeting – Minutes from Personnel and Wendover Project Committee deferred to next meeting pending attendance of missing members.

RESOLVED: That minutes as noted be approved as true record of the meetings and other minutes Be deferred to next meeting pending attendance of members who were present at the Committee meetings

17/65 Police Report (for information only)

PCSO's Burrows and Dove present. Discussed issue with speeding on North Sea Lane and also Humberston Avenue speed limit discussed with Cllr. Fenty advising that Ward Cllrs. had asked for the new limit of 30 mph to be lifted. Noted.

17/66 Highways/Footpaths/Traffic Issues

- a. To receive update from Clerk on highways matters

Only issue of Humberston Avenue discussed and this had been done under Police report.

- b. To receive update on new scheme for parking restrictions on verges and footways and agree any necessary actions

Amendments were still being negotiated with NWPC regarding its order and then when finalized, both Parishes would be incorporated into one order for the Ward. Noted.

- c. To receive any updates on public car park issues and excavated earth issue and agree any necessary actions

Lining to car park on Church Avenue still awaited. Ward Cllrs. had progressed issue of excavations. Noted.

- d. To receive consultation from NELC on proposed lighting upgrade on Church Lane Car Park at Humberston and agree comments to be submitted

Members had no problems with the proposals by NELC and Clerk to feed back.

RESOLVED: That no objections be raised to lighting proposals by NELC for the car park

17/67 Correspondence

- a. To receive any correspondence to date of meeting

Clerk had been approached regarding donation of free piano for the Hall. Agreed to leave to Clerk to visit, assess and make final decision.

RESOLVED: That Clerk assess donation of free piano through visit and Clerk to decide if appropriate To have in new Hall.

Correspondence received from HAHA re allotment flooding. Clerk reported that the Allotment Committee had looked at this issue on its recent site visit and members of the Committee were already carrying out some investigations into this issue and would report back to next Allotment Committee meeting. Noted.

17/68 Future Dates

Next Parish Council Meeting – Tuesday 3rd October 2017

Next Meeting night – Tuesday 19th September 2017

Wendover Committee – Friday 29th September 2017 – 2.00 pm

17/69 Reports

To receive any reports

Allotment site visit

Committee members had held site visit on Friday 1st September 2017 and noted, under the protocol, plots for monitoring and/or letters. Clerk had been asked to request action from the Council on one plot where tenancy had only been renewed in February 2017 on condition that the tenant maintain the plot to the appropriate standard for three months. This had not been the case and it had been formally recorded that a further warning letter had to be sent to the tenant. Proposed and agreed that this tenancy be rescinded with immediate effect as per the terms of the adopted protocol.

RESOLVED: That allotment tenancy be rescinded with immediate effect as per the protocol and As per details recorded by the Allotment Committee

Public Break

Resident present discussed allotment flooding, asking it to be noted that it was the third time this year that its happened. Resident noted that Allotment Committee were carrying out some investigations to report back with.

17/70 Wendover Hall and Paddock

- a) To receive update and quotations on blinds for Wendover Hall small meeting room and agree any necessary actions

Two quotations received and circulated by Clerk. Agreed Contractor A for fitting of special curved blind to meeting room window.

*Woodberry Lodge, 11 Nicholson Road,
Healing, North East Lincolnshire DN41 7RT*

RESOLVED: That Kensway blinds be contracted to provide blinds as agreed at cost of £410.

b) To receive notification of new bookings for information

Clerk advised on two new bookings for children's activity/craft sessions and also additional keep fit booking. Members were happy to move back to old hall to facilitate hiring in Paddock Hall on Tuesday evenings. Noted.

17/71 Parish Council Matters

a) To receive information from ERNLLCA/NALC/NELC and note for circulation

All in circulation envelope or circulated electronically.

b) Parish Council Newsletter – to receive notice of next edition

Current edition already circulated and next edition would be that for December 2017. Cllr. Scoffin and Clerk would be organizing as per usual. Noted.

c) To receive quotations for fencing of boundary on Humberston Allotment Site and agree any necessary actions

Clerk had declared interest in this item due to knowledge of contractor quoting. All quotations had been opened and signed by two members of the Council at a separate allotment site visit and had not been opened by the Clerk. Cllr. Baron advised that the fencing had originally been erected by the previous owner of the property and not the Parish Council and a Hawthorne hedge had been removed when the previous resident had pledged to maintain the fencing. Security discussed and agreed that this was not an issue on this part of the site due to the neighbouring property being sited down a long driveway. Proposed and agreed Contractor A to carry out the works upon condition that site visit be held and definitive length of fencing confirmed. Also agreed that request be sent to resident adjacent asking for half of the cost of the fencing. If agreed, then Clerk to proceed and engage contractor.

RESOLVED: That in principle Contractor A, Platers, be used to provide the fencing for the Allotment boundary at a cost of £3,565.00 but only dependent upon the adjacent Resident agreeing to split the cost 50/50 with the Parish Council and pay half of the Cost. Clerk to seek response from resident.

d) To consider action on donation/usage of proceeds from Humberston Summer Fete and agree any necessary actions

Cllrs. discussed and also tabled were suggestions from absent members. Agreed to defer to next meeting in October.

RESOLVED: That this matter be deferred to October 2017 meeting.

e) To organize site inspection with Clerk and members for Cemetery in line with maintenance contract requirements

Clerk advised that this was required under the terms and conditions of the Contract – agreed date of 29th September at 4.00 pm. Clerk reminded the meeting of her standing declared interest.

RESOLVED: That site inspection be held on Friday 29th September 2017 at 4.00 pm.

17/72 Finance

a) Cheques for authorization as per attached list

All payments approved to be made as per list circulated.

RESOLVED: That payments be made as per list circulated.

- b) To consider and agree budget for Wendover Project Committee for:
Christmas Event – 8th December 2017
Humberston History Day – 14th October 2017

Request received from Project Committee for budget for events agreed. Proposed and agreed £600 budget including the tree for the Christmas Event and Committee to request additional funds if required and £100 budget to facilitate the history day agreed.

RESOLVED: That budget of £600 be allocated to Christmas Event and £100 to the History Day event

- c) To receive any update from external auditors for fy 16/17

Annual Return had not yet been received back from PKF Littlejohn. Noted.

Chairman closed the meeting at 8.23 pm.

Signed:

Date: