

MINUTES OF AN EXTRAORDINARY MEETING OF HUMBERSTON PARISH COUNCIL ON MONDAY 14th SEPTEMBER 2015 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, WENDOVER LANE, HUMBERSTON

Present: Cllr. Baron (In the Chair)
Cllrs. Stevenson, Bailey, Dobbs, S. Feldges, T. Feldges and Armstrong

Apologies: Cllrs. H and C. Hall

There were no others present.

15/06S Acceptance of Apologies

From Cllrs. Hall x 2 due to holidays – received and accepted.

RESOLVED: That apologies be accepted

15/07S Declaration of Interests

DPI already declared by Cllr. Baron in respect of allotments due to allotment tenancy.

To receive visit from representative of Friendship at Home Scheme to give short presentation and Question and answer session in relation to potential schemes for Humberston

Representative had sent apologies and would try to attend future meeting.

15/08s Cemetery and Allotments

- a) To receive update from Clerk on recent changes to tenancies and agree any action

Former tenant of plot 66 had asked to be placed back on waiting list and Clerk asked for permission to allocate Plot 48a which was not vacant to the person in question. Cllrs. agreed that the person should not yet be allocated another plot and that they be left on waiting list until February 2016 at start of new allotment year before consideration be given to new tenancy.

A formal half yearly inspection by the PC with representation from HAHA be called – agreed for 10.00 am on Friday 25th September and Clerk to invite HAHA.

RESOLVED: That former tenant remain on waiting list and that official inspection be held by the PC On Friday 25th September 2015 at 10.00 am along with representation from HAHA

- b) To receive update from Clerk on scheduled works to cemetery shelter and agree any action

Works to commence the following week.

15/09s Finance

- a) To receive quotation for works to Wendover Hall skylight and agree action

Only one quotation received which was from Rapide Frames as advertiser in Newsletter. Agreed that Rapide Frames carry out works as quoted to skylight as soon as possible.

RESOLVED: That Rapide Frames be contracted to carry out replacement skylight at Wendover Hall as per quotation of £1,127 inc VAT

b) To receive insurance renewal from Came and Company and agree action

PC had committed to three year deal and was happy to continue cover with Came and Company.

RESOLVED: That insurance renewal be made with Came and Company at £2,546.50.

c) To authorize payments as per list circulated plus any actions agreed above in point b)

Agreed that payments be made as per list circulated.

RESOLVED: That payments be made as per list circulated including insurance renewal

d) To agree budget for new crockery purchase for Wendover Hall

Agreed maximum of £100 excluding VAT for new cups and saucers – agreed white china.

RESOLVED: That budget of £100 ex VAT be given to Clerk for purchase of new cups and saucers

e) To receive report from Clerk on financial regulations governing building of extension to Wendover Hall and consider any necessary action

The Clerk wanted all members to be clear about the process of the building of the new hall/annexe should the PC proceed. It had been previously agreed at the meeting on 01.09.15 and this was endorsed by all members and agreed that the PC had resolved no tender would be drawn up and that the PC itself would manage the project through the Clerk and members and ask for any assistance from Mr. Nelson who had drawn up the plans.

RESOLVED: That all members understood the process it had resolved to follow and that prices now Be obtained for basic build costs without a tender process whilst the planning Application was going through the planning process

Chairman closed the meeting at 7.40 pm.

Signed: Date: