

**MINUTES OF A MEETING OF HUMBERSTON PARISH COUNCIL HELD ON MONDAY
18th JANUARY 2016 AT 7.10 PM AT WENDOVER HALL, WENDOVER PADDOCK,
WENDOVER LANE, HUMBERSTON**

Present: Cllr. Hall (Chairman)
Cllrs. Stevenson, Mrs. C. Hall, Baron, Bailey and Waite

Apologies: Cllrs. Coulam and Dobbs

There were 3 members of the public present.

15/30S Acceptance of Apologies

Received from Cllr. Coulam (prior commitment) and Cllr. Dobbs (family commitments).
Also received from three Ward Cllrs.

RESOLVED: That apologies be received and accepted

**15/31S To receive resignation of two Council members and action casual vacancies
With NELC and agree any further actions**

Resignations had been received via e.mail from Cllrs. T. Feldges and Mrs. S. Feldges. Clerk to action casual vacancies. Chairman expressed concern at recent resignations and drop in numbers of members. Clerk made brief statement on reasons for resignation of both Cllrs. Feldges and asked that her concern over those reasons be registered.

15/32s Declaration of Interests

Chairman advised that a further ruling had now been received by him on the DPI's on allotment tenancies from the Monitoring Officer at NELC and that the previous communication had been incorrect. An allotment tenancy was ruled as a licence to occupy land under the 2012 Code of Conduct and therefore a DPI was still in existence with regard to allotment matters from Cllrs. Hall, Mrs. C. Hall and Baron.

The Clerk reiterated that the DPI's were still therefore in place. The three members then asked the Clerk for dispensations to be granted to them to remain in the room to discuss item 15/34s or the meeting would not be quorate. The Clerk declined as advance notice of this had not been received and advised that the item could be deferred to the next meeting in February 2016 and this was supported by the Chairman of the Cemetery and Allotments Committee.

The Clerk made a declaration of interest under the SLCC Clerk's Code in item for Wendover Hall as she had previous professional working experience with two of the building contractors who had submitted prices for the extension project.

No other declarations were made.

15/33s To receive planning decision on new annexe for Wendover Hall, receive and consider further information on costings and agree any necessary actions

Planning permission had now been granted and copy of decision received from NELC.

Clerk advised that Longhurst Housing had confirmed financial contribution of £40k and this could be supplied by early April – members instructed Clerk to invoice Longhurst and obtain the funding promised for April.

All building contractor quotations now received and report had been submitted to all members by the Clerk prior to the meeting. Agreed that Mr. P. Smith quotation be accepted at cost of £130,000 as per all the details listed in the report.

Clerk went through finance aspect of report, including impact of loan repayments for examples of loan amounts from PWLB, and members unanimously agreed to take loan option to finance the remaining £55k of the project required. Clerk also showed comparisons with adding amount required to precept for the coming year. Clerk was instructed to contact ERNLLCA and ask for application for permission to borrow. Members agreed that building work commence as soon as possible as building contractor currently available and asked that he attend next meeting on 1st February 2016. Clerk also instructed to meet with Mr. Nelson, the Agent, with regard to discharging the conditions of the permission.

RESOLVED: **That Mr. P. Smith Building Contractors be appointed to build new Extension at cost of £130,000 base price; that permission to borrow the £55k required to take funding to estimated total as shown in report, be applied for from PWLB; that Mr. Nelson be instructed to discharge necessary conditions on planning permission and that Longhurst Housing contribution be drawn down by the Clerk for April 2016.**

Public Break

Members discussed the hall project with members of the public present and ways of funding new hall facility. The public present advised a loan facility appeared to be the most favourable way of reducing cost impact upon residents when Clerk had read out figures involved.

15/34s Cemetery and Allotments

- a) To confirm arrangements for allotment rent collection and agree any necessary actions
- b) To receive update from Clerk on vacant plots and new tenants and agree any necessary actions
- c) To consider and agree details for Allotment Competition for 2016 and agree any necessary actions

This item was deferred by the Clerk to the February 2016 meeting due to numbers insufficient to be quorate when members with DPI's were to leave the room.

15/35a Newsletter

To consider new members for Newsletter Committee and agree necessary Actions for Newsletter in March 2016

Cllr. Bailey advised she and Cllr. Coulam were happy to assist whoever took over the production/editorial duties. Cllr. Waite reiterated his willingness to volunteer but at present time, no other member had come forward. Clerk advised she would assist with production for next couple of issues and that Cllr. Waite could assist with distribution etc. To be discussed again at February 2016 meeting. Cllr. Bailey would forward all information for production to Clerk.

RESOLVED: **That the Clerk take over temporarily production/editorial duties for Newsletter, with assistance re distribution etc. by Cllr. Waite and that The matter be discussed again in February 2016.**

15/35s Finance

- a) To authorize payments as per list circulated

All payments as per list circulated, approved for payment.

RESOLVED: **That all payments as per list circulated be approved for payment**

- b) To receive and approve third quarter accounts and account reconciliation to 31.12.15 for fy 15-16

Circulated to all members and totals and amounts from cash book checked and approved.

RESOLVED: That third quarter accounts be approved and accepted as circulated
And signed by the Chairman

c) To receive notification of local Council Tax Support Grant for Humberston

Previously notified and taken forward to budget considerations for next item.

RESOLVED: That local council tax support grant of £5,191 be noted for 16/17.

d) To consider and agree budget for fy 2016/17 and agree setting of precept for
fy 2016/17 and agree notification for NELC.

Paperwork submitted to all members and completed section by section, incorporating staffing budget as notified previously by the Personnel Committee for the year, and also projected loan repayments for year with PWLB. Final budget agreed and precept figure agreed for request to NELC. Clerk to circulate final completed budget paperwork to all members with February agenda paperwork.

RESOLVED: That the budget for Humberston Parish Council for fy 16/17 be set at £101,500 (excluding capital cost of new Hall extension but including loan Repayments) and that the precept requirement for Humberston Village For the fy 16/17 be set at £70,000 with the local council tax support grant Taken as additional sum.

Chairman closed the meeting at 9.30 pm.

Signed: Date: