

MINUTES OF A MEETING OF HUMBERSTON PARISH COUNCIL HELD ON MONDAY 19th OCTOBER 2015 AT 7.00 PM AT WENDOVER HALL, WENDOVER PADDOCK, WENDOVER LANE, HUMBERSTON

Present: Cllr. Hall (Chairman)
Cllrs. C. Hall, Stevenson, Baron, Coulam, Bailey, Dobbs, Armstrong, T. Feldges and S. Feldges

Apologies: None

There were two members of the public present – both representatives from HAHA

15/10S Acceptance of Apologies

None received.

15/11S Declaration of Interests

DPI's already declared by Cllrs. C. Hall, H. Hall and Baron on allotment matters due to allotment tenancies.

15/12s To receive information from Clerk on new photocopier provision and agree necessary actions

Current machine now obsolete and repairs difficult due to lack of parts. Agreed provision of new machine for one off cost of £316 and continuing contract as per previous machine with provision of toner etc. included in contract.

RESOLVED: That new photocopier be purchased at one off cost of £316 and contract Continued on current basis as per for old machine

15/13s To consider and agree policy on receipt of petitions submitted to the Parish Council

Clerk recommended the PC has an adopted policy for this and draft policy was adopted with confirmation of numbers to be made to make petition valid after Clerk had taken advice from NELC.

RESOLVED: That formal policy be agreed and that Clerk report back on number to be Inserted to make petition valid

15/14s To receive update on planning application for annex to Wendover Hall and agree Any necessary actions

Clerk had attended meeting with Mr. Nelson at NELC that morning with Planning Officer for the application and the Conservation Officer present. In principle they had advised Clerk and Mr. Nelson that no objection to the building in the location and at the size proposed, but improved design to be submitted with likeness to design of Wendover Hall. Agreed two week extension on current planning application and Clerk also to submit parking report/survey on parking at Wendover Hall for one week. Clerk advised that extension date would cease day prior to next PC meeting and so it was agreed that delegated design approval be given for Mr. Nelson to submit to NELC a design which would be approved by NELC and then let the PC have copy ready for meeting.

RESOLVED: That Mr. Nelson be instructed to submit amended/improved design for Project along lines requested by NELC to approval requirements of NELC Prior to next PC meeting

15/15s Consultations

- a) ERNLLCA – to consider governance survey and agree response

Questionnaire completed at meeting by members and would now be submitted.

RESOLVED: That questionnaire be submitted to ERNLLCA

- b) NELC Gambling Review – to consider proposals and agree response

Supported the additional protection/auditing measures to be put in place.

RESOLVED: That comments in support be sent to NELC

15/16s Allotment Site

- a) To consider the Parish Council purchasing an insurance policy for allotment Gardens and offering to allotment holders for new allotment year

Clerk had obtained details of all necessary figures for covering a) gates on cemetery road; b) provision for members of individual plot public liability and c) figures for joining national association of allotment gardeners. Members of HAHA were present and meeting and would take information away and report back. Members agreed to hold off to start of new allotment year before agreeing any actions.

RESOLVED: That the insurance/membership issues be held over to future meeting for Start of new allotment year for any actions to be agreed

15/16s Finance

- a) To authorize payments as per list circulated

No payment list submitted.

- b) To receive confirmation of date for half/mid-year internal audit

Internal Auditor had chosen date of Wednesday 25th November at 12.30 pm. Council members were welcome to attend as previously.

RESOLVED: Date for internal half year audit set at 25.11.15

- c) To receive update on arrangements for Christmas event and agree any budget necessary

Chairman reported on informal meeting held and it was agreed that maximum of £500 budget be allocated.

RESOLVED: That maximum budget of £500 be allocated to event if required.

- d) To receive quotation for refurbishment of Christmas tree pot and agree necessary actions

Grounds maintenance contractor had reported that refurbishment of the pot was necessary as the old wooden one had completely rotted away. Clerk had obtained quotation from P. Smith Building Contractors (on list of approved contractors of the PC) for £300 for new pot and this was agreed.

RESOLVED: That P Smith Builders be contracted to refurbish Christmas tree pot On the green for £300.

Chairman closed the meeting at 8.28 pm.

Signed:	Date:
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